

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Minutes of Regular Meeting for January 23, 2018**

**1. Call to order and establish quorum:**

The meeting was called to order at 6:00 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., and Robyn Richter were present. J. Don McAlpin arrived at 6:05 p.m..

**2. Recognition of citizens:**

Cecilia Phillips, Mike Phillips, Jim Gallagher, Cory Adams, Chris Savage, Manny Trinidad, Chuck Dear

**3. Citizen Comments:**

No comments.

**4. Election of Officers for 2018:**

Motion was made by Commissioner Holloway that Nancy Hansen be elected as President, J. Don McAlpin as Vice President, Robyn Richter as Secretary, Herbert Holloway, Jr. as Treasurer, and Londa Chandler as Assistant Treasurer. All voted in favor.

**5. Reading of Minutes:**

Minutes from regular meeting on December 19, 2017, were reviewed. Motion to accept by Commissioner Chandler; all voted in favor except for Commissioner Hansen who abstained.

**6. Discussion of Correspondence:**

- Information from the Burnet County Appraisal District (BCAD) including:
  - Monthly collections report and tax collection recap
  - Letter regarding Election of Board of Directors BCAD for 2018-2019
  - Letter regarding annexation/de-annexation of BC ESD No. 6 in 2017
- Independent Bank: 2017 Tax Statement for IRS.
- First United Bank: statements for Money Market account (11/17/17 – 12/27/17) and Business Free checking account (12/1/17 – 12/31/17).
- First Capital Bank statements: Small business Checking, ending 12/19/17, and Business MMA ending 12/29/17.
- Texas Comptroller sales tax deposit in January 2018.
- VFIS newsletter.

**7. Treasurer's report.**

- Commissioner Holloway submitted the financial report:
  - Profit/ Loss and Previous Year Comparison presented
  - Balance Sheet/ Previous Year Comparison.
  - Recommendation to reduce First Capital Bank Money Market to under \$150,00.00 and to close out the First Capital Bank operating account.
- Commissioner McAlpin made motion to accept the Treasurer's financial report; all voted in favor.

**8. Report from Marble Falls Area VFD.**

- Financial information presented; December response times provided.
- New brush truck from grant by Forest Service is to be delivered.
- Staffing with volunteers is stable; currently there are six paid staff with some holes still needing to be filled.
- Fundraising: there will be no bull riding event; looking at partnership with Howdy Roo for future fundraising.

**9. Discuss and take action regarding expansion of fire station.**

City permits are being worked on.

**10. Review and take action regarding pancake breakfast for the public and candidates running for public office.**

February 3<sup>rd</sup> is confirmed as date. Commissioners Chandler and Hansen will work on notifications and media.

**11. Discuss and take action regarding possible expansion of ETJ of City of Marble Falls into ESD service area.**

City of Marble Falls has annexed into the ESD No. 6 area. Boundaries will need to be adjusted to reflect changes.

**12. Review and take action regarding existing contracts.**

Revisions are still being worked on. No action taken.

**13. Discuss and take action on issues with sales tax collection.**

No action taken.

**14. Set date of next meeting.**

Next regular meeting will be February 20, 2018, at 6:00 p.m.

**15. Adjourn meeting.**

The meeting was adjourned at 7:01 p.m.

Respectfully submitted,

Robyn Richter, Secretary