

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Minutes of Regular Meeting for August 21, 2018

1. Call to order and establish quorum:

The meeting was called to order at 6:00 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., J. Don McAlpin, and Robyn Richter were present.

2. Recognition of citizens:

Chuck Dear, Cecilia Phillips, Mike Phillips, Angie Sierra

3. Citizen Comments:

No comments.

4. Reading of Minutes:

Minutes from regular meeting on July 19, 2018, were reviewed and approved with the correction on item #10 that the reserve fund should be 100% of the budget. Commissioner Chandler moved for approval with Commissioner Holloway seconding; all voted in approval.

5. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Certification of 2018 Appraisal Roll of \$387,598,114.00 with \$10,692,517.00 under protest. The requested executed Certification statement signed and returned 8/2/2018 by President Hansen.
 - CD containing 2018 Certified Appraisal roll; kept by President Hansen; CD of 2017 roll returned to Secretary.
 - Letter from BCAD advising of adopted budget for 2019 in total amount of \$1,902,765.00.
 - Letter regarding BCAD adopted District's Reappraisal Plan for 2019-2020: ESD No. 6 is in Region 1; property for our area was reappraised in 2017 and scheduled for reappraisal in 2020.
 - Monthly collections report and tax collection recap for June and July.
- First Capital Bank statements: Small Business Checking with balance of \$7,666.96; Business MMA with balance of \$90,862.07 as of 7/31/2018.
- First United Bank: statements for Money Market account reflecting balance of \$598,140.60; Business Free checking reflecting balance of \$65,029.83.
- Letter from Tim O'Connor requesting waiver of the ESD tax on his property. Upon investigation it was determined that his address was in ESD No. 9 and Commissioner Hansen would direct him to contact those commissioners.
- Ford Motor Company sent notice of extended warranty of both 2012 and 2014 F550 Trucks to 11 years/120,000 miles on the reductant heater and sender assembly.
- Texas Comptroller of Public Accounts:
 - SUT summaries for \$17,466.13 for period ending 8/07/18.

6. Treasurer's Report

Commissioner Holloway submitted the financial report:

- Profit/ Loss vs. Actual presented (October 2017- September 2018)
- Balance Sheet reflecting following transactions: from First Capital operating funds, transfer of \$7,760.00 into First United operating funds in preparation of closing First Capital Bank accounts; transfer of \$90,855.00 from First Capital Money Market account into First United MM account.
- MFAVFD proposed budget.
- Profit/ Loss budget for FY 2018-2019.
- Motion to approve auditor engagement for coming year; motion by Commissioner McAlpin to continue with Taber and Burnett; all voted in favor.
- Motion to approve transfer of funds as stated above from First Capital to First United Bank Money Market account and for First United Bank to pull out necessary funds to pay off the building note (\$25,512.00 plus accrued interest as of July 21). Commissioner McAlpin abstained; all others voted in favor.

7. Report from Marble Falls Area VFD.

- Financial report and call/ response time report given.

- Addition to building is waiting for City approval.
- Stop the Bleed class will be September 17.
- Draft policy regarding department members carrying firearms is being considered.

8. Discuss and take action regarding FY 2018 budget.

MFAVFD is requesting \$216,000 from ESD.

ESD budget discussed.

Budget approval will be a special meeting on September 6 with adoption of tax rate at next regular meeting of ESD on September 18.

9. Discuss and take action regarding expansion of ETJ of City of Marble Falls into ESD service area.

Attorney Campbell has written the City requesting a ruling on their expansion.

10. Discuss and take action on issues with sales tax collection.

Sales tax report provided.

11. Set date of next meeting.

Special meeting will be September 6, 2018, at 6:00 p.m.

12. Adjourn meeting.

Meeting adjourned at 7:12 p.m.

Respectfully submitted,

Robyn Richter, Secretary