

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Minutes of Regular Meeting for September 18, 2018**

**1. Call to order and establish quorum:**

The meeting was called to order at 6:00 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., J. Don McAlpin, and Robyn Richter were present.

**2. Recognition of citizens:**

Chuck Dear, Cecilia Phillips, Mike Phillips, Thomas Jacobs

**3. Citizen Comments:**

No comments.

**4. Discussion and adoption of Tax Rate for FY 2018-2019:**

Commissioner Holloway made motion to adopt the tax rate of \$0.08080/\$100 valuation of appraised property for FY 2018. Second made by Commissioner Chandler. All voted in favor.

Note: Notice of proposed tax rate published in Highlander Newspaper.

**5. Reading of Minutes:**

Minutes from regular meeting on August 2, 2018, were reviewed and approved with the correction. Minutes from September 6, 2018, special meeting, were also approved. Commissioner McAlpin moved for approval of both sets of minutes with Commissioner Chandler seconding; all voted in favor.

**6. Discussion of Correspondence:**

- Information from the Burnet County Appraisal District (BCAD) including:
  - Monthly collections report and tax collection recap for August.
  - Invoice for 4<sup>th</sup> quarterly payment i/a/o \$1,286.83.
- The following invoices were submitted for payment:
  - Sales Tax Assurance i/a/o \$1,500.00 for September, October, and November consulting.
  - Burns Anderson Jury and Brenner invoice i/a/o \$200 for closed meeting preparation and attendance.
  - Safe-D annual membership renewal notice and Commissioner/ Fire Chief contact information update.
  - The Highlander i/a/o \$30.00 for tax rate ad (copy of ad and affidavit of publication)
- First Capital Bank statements: Small Business Checking with balance of \$7,666.96; Business MMA with balance of \$90,885.22 as of 8/31/2018.
- First United Bank: statements for Money Market account reflecting balance of \$588,657.44 as of 8/28/2018; Business Free checking reflecting balance of \$163,544.83 as of 9/3/2018.
  - Notice of telephone transfer i/a/o \$25,584.63
  - Letter notifying ESD of mortgage loan final payment.
- Texas Comptroller of Public Accounts:
  - SUT allocation for \$15,445.30 for period ending 9/14/18.
  - Quarterly recap of paid, dues, liens filed.

**7. Treasurer's Report**

Commissioner Holloway submitted the financial report:

- Profit/ Loss presented (October 2017- September 2018) minus deduction for 4<sup>th</sup> quarter payment to MFAVFD i/a/o \$45,872.05 and fire station note final payment. Net income is \$150,386.55 minus checks paid tonight.
- Balance Sheet reflecting First Capital Bank funds down to \$6.96 and \$7.07. Accounts at First United total \$721,477.79 (collateralized funds).
- Profit and Loss Budget vs. Actual (FY 2017) reflects \$64,286.55 over budget.
- Profit and Loss Budget vs. Actual (FY2018) projects net income of \$102,200.00
- Commissioner Chandler made motion to approve the treasurer's report with second by Commissioner McAlpin. All voted in favor.
- Commissioner McAlpin made motion to approve payment to MFAVFD with second by Commissioner Chandler. All voted in favor.

**8. Report from Marble Falls Area VFD.**

- Final budget presented for FY 2017-2018.
- Call/ response time report given from July through August.
- City has requested plan corrections before approval of building addition.
- Staffing is stable.
- Vehicle replacement schedule being developed; bunker gear and air compressor to be purchased this coming year.
- Draft policy regarding department members carrying firearms is still being considered; waiting for input from Attorney Campbell.
- A Halloween/ Spook House is being planned by MFAVFD using donated funds; last year was a success.

**9. Discuss and take action regarding expansion of ETJ of City of Marble Falls into ESD service area.**

City needs to send official notification.

**10. Discuss and take action on issues with sales tax collection.**

Sales tax report provided; increase of \$40,000.00 since last year.

**11. Set date of next meeting.**

Next meeting will be October 16, 2018, at 6:00 p.m.

**12. Adjourn meeting.**

Meeting adjourned at 7:46 p.m.

Respectfully submitted,

Robyn Richter, Secretary