

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Minutes of Regular Meeting for December 18, 2018

1. Call to order and establish quorum:

The meeting was called to order at 6:00 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., and Robyn Richter were present. Commissioner J. Don McAlpin was absent.

2. Recognition of citizens:

Chuck Dear, Chris Savage, Cecilia Phillips, Mike Phillips

3. Citizen Comments:

None

4. Reading of Minutes:

Minutes from regular meeting on November 20, 2018, were reviewed and approved. Motion for approval was made by Commissioner Chandler. All voted in favor.

5. Discussion of Correspondence:

- Letter from the City of Marble Falls, dated 12/4/2018, requesting BC ESD No. 6 de-annex overlapping areas.
- Information from the Burnet County Appraisal District (BCAD) including:
 - Monthly collections summary report for November, 2018
 - Tax collection activity reports for November 1 through November 15 and November 16 through November 30, 2018.
 - Letter stating due dates for quarterly payments for 2019: January 1, April 1, July 1, and October 1. Each payment to be in amount of \$1,274.79.
- The following invoices were submitted for payment:
 - Sales Tax Assurance: quarterly payment for December, January, and February in amount of \$1,500.00.
- First Capital Bank statements: Small Business Checking with balance of \$6.96 as of 11/30/18; Business MMA with amount of \$3.53 with ending date of 11/30/2018. \$12.00 service fee charged.
 - Three notices of overdraft due to bank charging service fee.
- First United Bank: statements for Money Market account reflecting balance of \$664,315.61 as of 11/29/2018; Business Free Checking reflecting balance of \$113,455.95 as of 12/02/2018.
- SAFE-D Fall 2018 newsletter; VFIS December newsletter via email.
- Texas Comptroller of Public Accounts:
 - SUT allocation for \$22,694.24 for period ending 12/14/18.
 - Second Quarter 2018 Tax Allocation Summary

6. Treasurer's Report

Commissioner Holloway submitted the financial report:

- Profit/ Loss Previous Year Comparison presented as of December 17, 2018, i/a/o \$46,323.36.
- Balance Sheet Previous Year Comparison as of December 17, 2018, in amount of \$1,805,488.63.
- Commissioner Chandler made motion to pay quarterly check to MFAVFD with second by Commissioner Hansen; all voted in favor.
- Commissioner Chandler made motion to accept the treasurer's report with second by Commissioner Hansen; all voted in favor.

7. Report from Marble Falls Area VFD.

- Call/ response time report given for November, 2018.
- Budget report presented for November, 2018.
- No update on building expansion; plans have been sent to City.
- No final response on gun issue.
- VFD in process of replacing bay doors.

8. Discuss and take action regarding City of Marble Falls annexation.

To be determined: area involved percentage of debt and what the City will owe the ESD. Issue to be revisited at ESD meeting, January, 2019.

9. Discuss and take action on issues with sales tax collection.

No action taken.

10. Set date of next meeting.

Next meeting will be January 15, 2019, at 6:00 p.m.

11. Adjourn meeting.

Meeting adjourned at 6:27 p.m.

Respectfully submitted,

Robyn Richter, Secretary