

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Minutes of Regular Meeting for April 16, 2019**

**1. Call to order and establish quorum:**

The meeting was called to order at 6:02 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., and Robyn Richter were present. Commissioner J. Don McAlpin arrived at 6:10 p.m.

**2. Recognition of citizens:**

Chuck Dear, Mike Phillips, Cecilia Phillips, Angie Sierra, Thomas Jacobs

**3. Citizen Comments:**

None

**4. Reading of Minutes:**

Minutes from regular meeting on March 19, 2019, were reviewed and approved with corrections.

**5. Discussion of Correspondence:**

- Information from the Burnet County Appraisal District (BCAD) including:
  - Tax collection activity reports for the month of March through 03/31/2019.
  - February 2019 Monthly Collection Report and March 2019 Monthly Collection Report.
  - Form letter with schedule of quarterly payments and due dates; BCEESD No.6 pre-paid fee for 2019.
- First United Bank: statements for Money Market account reflecting balance of \$911,306.78 as of 03/25/19; Business Free Checking reflecting balance of \$76,546.70 as of 03/31/2019.
- Comptroller of Public Accounts:
  - 04/09/19 SUT Summary in net amount of \$24,610.48.
- Vehicle Registration for 2012 Ford Truck.
- U.S Department of Commerce: U.S. Census Bureau, census survey of Public Employment and Payroll.

**6. Treasurer's Report:**

Commissioner Holloway submitted the financial report:

- Profit/ Loss Budget vs. Actual for fiscal year 2019 i/a/o \$313,868.79 net income vs \$102,200.00 budget.
- Balance Sheet Previous Year Comparison as of April 15, 2019, in amount of \$1,923,873.18.
- Pledge sheet for confirmation of collateral from First United Bank as of March 31, 2019.
- Depreciation schedule presented.
- Investment Report presented as of April 15, 2019.
- Treasurer's Report and Investment Report approved by unanimous consent.
- Motion by Commissioner Chandler to move \$500,000.00 from First United Money Market account into 14 month CD at interest rate of 2.75%; second by Commissioner Richter; all voting in favor with Commissioner McAlpin abstaining.

**7. Report from Marble Falls Area VFD.**

- Call/ response time report given for March, 2019.
- Budget report presented as of March, 2019.
- Building permit to be issued soon by City.
- Decon kits placed on three trucks; full med kits on four units.
- County won't reimburse on hepatitis shots given during flood response or boosters because shots were not initially provided by designated facility.

**8. Discuss and take action regarding creation of wellness program.**

VFD will look into agreement with Tania Glenn for mental health support; blood tests can be provided by MFAEMS.

**9. Discuss and take action regarding ESD Policies.**

Discussion is postponed.

**10. Discuss and take action regarding annexation of property by the City of Marble Falls.**

Annexation letter from City Manager is forthcoming.

**11. Discuss and take action regarding acquisition of property for facilities within District.**

Price for property is firmly set; realtor is not willing to negotiate. No further action to be taken at this time.

**12. Discuss and take action regarding legislative proposals that affect ESD operations.**

No legislation affecting ESDs has been finalized at this time.

**13. Discuss and take action on issues with sales tax collection.**

Names of certain companies are to be given to Sales Tax Assurance for them to check status of sales tax payments.

**14. Set date of next meeting.**

Next meeting will be May 21, 2019, at 6:00 p.m.

**15. Adjourn meeting.**

Meeting adjourned at 6:45 p.m..

Respectfully submitted,

Robyn Richter, Secretary  
Burnet County ESD No. 6