

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Minutes of Regular Meeting for November 19, 2019

1. Call to order and establish quorum:

The meeting was called to order at 6:03 p.m. with a quorum present: Commissioners Nancy Hansen, Herbert Holloway, Jr., and Robyn Richter were present. Commissioners Londa Chandler and J. Don McAlpin were absent.

2. Recognition of citizens:

Michael Phillips, Cecilia Phillips, Angie Sierra (MVAVFD)

3. Citizen Comments:

None

4. Reading of Minutes:

Minutes from regular meeting on October 15, 2019, were reviewed and approved by consent.

5. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Monthly collections report for September and October 2019.
 - Tax collection activity reports for October 1 through October 30, 2019.
- First United Bank statements for
 - Business Free Checking reflecting balance of \$23,001.98 as of 10/31/2019.
 - Business Money Market account reflecting balance of \$535,159.77 as of 10/29/19.
- Comptroller of Public Accounts:
 - October 2019 SUT Summary in net amount of \$37,127.71; actual document received.
 - November 2019 SUT Summary in the net amount of \$28,694.74.
- Invoices:
 - Highland Lakes Newspaper i/a/o \$42.96, classified ad, small taxing unit for 2020 tax rate (2nd notice).
 - Burns Anderson Jury & Brenner i/a/o \$180.00 re: MFAVFD contract, tax rate questions
- Miscellaneous:
 - Flyers from ZipRecruiter and Picayune Magazine.

6. Treasurer's Report:

Treasurer Holloway presented the following financials:

- Profit/ Loss/ Previous Year Comparison: October 2018 through September 2019 i/a/o \$301,066.34; October 2017 through September 2018 i/a/o \$102,827.21. Amount change: \$198,239.13.
- Balance Sheet/ Previous Year Comparison: \$2,104,947.23 as of November 18, 2019; \$1,739,142.36 as of November 18, 2018.
- Profit & Loss/ Previous Year Comparison: October 1- November 18, 2019: \$84,190.74; October 1- November 18, 2018: \$53,213.46. Amount of change: \$30,977.28.
- Report accepted as presented without objection.

7. Report from Marble Falls Area VFD.

- Run report/ Response time for October, 2019, presented.
- MFAVFD budget as of October 2019 presented.
- New building addition being used; nearly complete except for heater.
- VFD Christmas Dinner and Member Recognition set for December 16 at 7:00 at Meadowlakes.
- Pancake breakfast postponed until 2020.

8. Discuss and take action regarding engagement letter from Taber and Burnett.

Motion was made by Commissioner Richter with second by Commissioner Hansen to approve engagement letter for annual audit by Taber and Burnett. All in favor.

9. Discuss and take action regarding water supply access at Backbone Nursery property.

Discussion was postponed.

10. Discuss and take action regarding annexation questions from Cottonwood Shores.

Annexation as being proposed by the City of Cottonwood Shores will not affect ESD No.6.

11. Discuss and take action on issues with sales tax collection.

Sales tax i/a/o \$28,695 collected. There is a 41% increase in sales tax collections from November 2018 until November 2019.

One business has been identified as being in our district and needing to collect sales tax. Collection will be monitored.

12. Update on commissioner's participation in SAFE-D Conference and room reservations.

Discussion on difficulty in reserving rooms at Conference hotel, Moody Gardens.

13. Discuss and take action regarding update to ESD website.

Rachel Dory of HS Creative, our current manager of the ESD website, will work with Commissioner Hansen on updates to website.

14. Set date of next meeting and adjourn.

Regular meeting set for December 17, 2019, at 6:00 p.m.

Adjournment at 6:35 p.m.

Respectfully submitted,

Robyn Richter, Secretary
Burnet County ESD No. 6

Submitted for approval, regular meeting: December 17, 2019