

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Minutes of Regular Meeting for January 21, 2020**

**1. Call to order and establish quorum:**

The meeting was called to order at 6:03 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., J. Don McAlpin, and Robyn Richter were present.

**2. Recognition of citizens:**

Michael Phillips, Cecilia Phillips (MVAVFD); Charity Taber

**3. Citizen Comments:**

None

**4. Recognition of appointment of Commissioners and election of officers:**

Nancy Hansen, Herbert Holloway, Jr., and Robyn Richter were reappointed as commissioners for two-year terms.

Motion was made to re-elect officers to their current positions: Nancy Hansen, President; J. Don McAlpin, Vice-President; Herb Holloway, Treasurer; Londa Chandler, Assistant Treasurer; Robyn Richter, Secretary.

All voted in favor.

**5. Presentation of audit for Marble Falls Area VFD:**

Charity Taber of Taber and Burnett, P.C., presented a clean audit for MFAVFD.

Discussion arose about reconciling depreciation schedules between VFD and ESD payments which will require some adjustments. Ms. Taber will return after those adjustments are made.

**6. Reading of Minutes:**

Minutes from the regular meeting on December 17, 2019, were reviewed and approved by consent.

**7. Discussion of Correspondence:**

- Information from the Burnet County Appraisal District (BCAD) including:
  - Tax collection activity reports for December 1 through December 31, 2019.
  - Monthly collection report for November 2019.
  - Letter announcing 2020-2021 Board of Directors for BCAD.
- First United Bank statements for
  - Business Free Checking reflecting balance of \$14,960.12 as of 12/31/2019.
  - Business Money Market account reflecting balance of \$622,586.16 as of 12/29/19.
- Comptroller of Public Accounts:
  - January 2020, SUT Summary in net amount of \$28,373.63.

**8. Treasurer's Report:**

Treasurer Holloway presented the following financials:

- Profit/ Loss/ Previous Year Comparison: October 1, 2019-January 20, 2020/ October 1, 2018- January 20, 2019: Net income \$198,264.69, down \$10,879.47 from previous year.
- Balance Sheet/ Previous Year Comparison: \$2,219,021.18 as of January 20, 2020; \$1,895,073.06 as of January 20, 2019.
- Also submitted were Profit & Loss Previous Year Comparison October 2018 – September 2019/ October 2017- September 2018; Balance Sheet Previous Year Comparison September 30, 2019/ September 30, 2019; Profit & Loss Budget vs. Actual October 2018 – September 2019 showing net income of \$185,893.57 over budget.
- BC ESD No.6 Investment Report submitted as of January 21, 2020
- Commissioner Chandler moved acceptance of reports with second by Commissioner McAlpin; all voted in favor.
- Commissioner Chandler moved approval of the following checks: \$71,289.30 to MFAVFD; \$5,145.60 to BCAD for fees for complete year. Commissioner McAlpin seconded; all voted in favor.

**9. Report from Marble Falls Area VFD.**

- Run report/ Response time for December 2019, presented.
- December financials presented.
- Breakfast date will be determined later.

**10. Discuss and take action regarding water supply access at Backbone Nursery property.**

No action taken.

**11. Discuss and take action on issues with sales tax collection.**

After consultation with SUT advisor, determination was made that L. Hoist is not a place of business and thus not a point of sale for collection of sales tax.

**12. Set date of next meeting and adjourn.**

Regular meeting set for February 18, 2020, at 6:00 p.m.

Adjournment at 7:15 p.m.

Respectfully submitted,

Robyn Richter, Secretary  
Burnet County ESD No. 6

*Submitted for approval, regular meeting: February 18, 2020*