

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Minutes of Regular Meeting for March 17, 2020

1. Call to order and establish quorum:

The meeting was called to order at 6:02 p.m. with a quorum present: Commissioners Nancy Hansen, Herbert Holloway, Jr., J. Don McAlpin, and Robyn Richter were present. Londa Chandler was absent.

2. Recognition of citizens:

Michael Phillips, Cecilia Phillips (MVAVFD); Charity Taber

3. Citizen Comments:

None

4. Reading of Minutes:

Minutes from the regular meeting on February 18, 2020, were reviewed and approved by consent.

5. Presentation of adjusted MFAVFD audit and of ESD No. 6 Audit by Taber and Burnett, P.C.:

- Charity Taber presented clean audit for MFAVFD, adjusted to reflect accounting language to match ESD assets with VFD assets.
- Ms. Taber presented clean audit for Burnet County ESD No. 6 for FY2018-2019.
- Commissioner McAlpin moved to approve both audits. All voted in favor.

6. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Tax collection activity reports for January 29 through February 29, 2020.
 - BCAD check in amount of \$464.35 refund of 2019 budget access.
 - Letter re: annexation/ deannexation notice
 - Letter re: new report format, dated 3/11/2020 with consolidation numbers from 10/01/2019-02/29/2020.
- First United Bank statements for
 - Business Free Checking reflecting balance of \$14,960.12 as of 03/01/2020.
 - Business Money Market account reflecting balance of \$868,992.16 as of 02/24/2020.
- Comptroller of Public Accounts:
 - February 2020 SUT Summary in net amount of \$28,110.30.
 - March 2020 Summary in net amount of \$25,846.25.
 - Quarterly report of payments/delinquents for period ending 09/30/19.
- Invoices:
 - Highland Lakes Newspaper for ad i/a/o \$54.00.
 - HdL Companies Quarterly payment i/a/o \$1,500.00.
- Miscellaneous:
 - Letter from Burns Anderson Jury & Brenner re: audit response to Taber and Burnett.
 - TxDOT – license renewal for 2014 Ford
 - Letter from VFIS re: transfer of insurance policy from American Alternative Insurance Corporation to National Union Fire Insurance Company. Our current policy remains in effect until expiration of 06/30/2020 midnight.

7. Treasurer's Report:

Treasurer Holloway presented the following financials:

- Profit/ Loss/ Previous Year Comparison: October 1, 2019-March 16, 2020// October 1, 2018- March 16, 2019: Net income \$364,065.81, compared to \$355,521.74 from previous year.
- Balance Sheet/ Previous Year Comparison: \$2,34388,769.58 as of March 16, 2020; \$2,041,450.64 as of March 16, 2019.
- Treasurer's reports accepted by consent.
- \$30,303.79 paid to MFAVFD. Commissioner McAlpin made motion to approve payment. All in favor.

- Investment report due at April meeting.

8. Report from Marble Falls Area VFD.

- Run report/ Response time for February 2020, presented.
- January financials presented.
- FD reported no significant impact from coronavirus at this time.
- Need to investigate separate phone line for the ESD to come into the firehall.

9. Discuss and take action on issues with sales tax collection.

HdL is looking into possibility of error in taxing an entity which may be overpaying. Repaying any overpayment may be in question.

10. Discuss and take action regarding ESD website compliance with new state regulation.

Past agendas need to be uploaded.

11. Comments regarding information presented at SAFE-D Conference.

Virtual meetings permitted with virus situation.

12. Set date of next meeting and adjourn.

Regular meeting set for April 21, 2020, at 6:00 p.m.

Adjournment at 6:50 p.m.

Respectfully submitted,

Robyn Richter, Secretary
Burnet County ESD No. 6

Submitted for approval, regular meeting: April 21, 2020.