

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Minutes of Regular Meeting for May 19, 2020**

**1. Call to order and establish quorum:**

The meeting was called to order at 6:00 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., J. Don McAlpin, and Robyn Richter were present.

**2. Recognition of citizens:**

Michael Phillips, Cecilia Phillips (MVAVFD)

**3. Citizen Comments:**

None

**4. Reading of Minutes:**

Minutes from the regular meeting on April 21, 2020, were reviewed and approved by consent with a spelling correction.

**5. Discussion of Correspondence:**

- Information from the Burnet County Appraisal District (BCAD) including:
  - Tax collection activity reports for April 1 through April 30, 2020.
  - YTD recap October 1, 2019 through April 30, 2020.
  - 2020 Preliminary Estimated Taxable Value i/a/o \$428,531,686.00.
- First United Bank statements for
  - Business Free Checking reflecting balance of \$31,189.06 as of April 30, 2020.
  - Business Money Market account reflecting balance of \$803,388.41 as of April 21, 2020.
- Comptroller of Public Accounts:
  - May 2020 SUT Summary in net amount of \$32,843.94.
  - Certificate of Special Purpose SUT Delinquency – Lynn Williams i/a/o \$1,816.61.
- Email from HdL re: sales tax analysis and forecast.

**6. Treasurer's Report:**

Treasurer Holloway presented the following financials:

- Profit/ Loss/ Budget vs Actual: \$3,302.26 over budget of \$264,605.00.
- Balance Sheet/ Previous Year Comparison: \$2,292,611.03 as of May 18, 2020; \$1,963,526.93 as of May 18, 2019.
- Profit/ Loss Previous Year Comparison as of May 18: (2020): \$347,907.26; (2019): \$277,598.03.
- Pledge sheet for confirmation of collateral provided from First United Bank.
- Automatic debit payments to Frost Bank for Ferrara truck have been arranged; late fee has been waived.
- Treasurer's report accepted by consent.

**7. Report from Marble Falls Area VFD.**

- Run report/ Response time for April 2020 presented.
- April financials presented.
- On-line training is available for volunteers.

**8. Discuss and take action regarding update to website.**

Website is being updated; will have all critical information on ESD operations posted.

**9. Discuss and take action regarding budget process for FY 2020-2021.**

Budget must be completed before effective tax rate can be set. Estimates of property values should come by July 25. Public hearing should be scheduled for August 18 with public notice published August 13.

**10. Set date of next meeting and adjourn.**

Regular meeting set for June 16, 2020, at 6:00 p.m.

Adjournment at 6:52 p.m.

Respectfully submitted,

Robyn Richter, Secretary  
Burnet County ESD No. 6

*Submitted for approval, regular meeting: June 16, 2020.*