

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Minutes of Regular Meeting for July 21, 2020

1. Call to order and establish quorum:

The meeting was called to order at 6:02 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., J. Don McAlpin, and Robyn Richter were present.

2. Recognition of citizens:

Cecilia Phillips, Michael Phillips, Angie Sierra: (MVAVFD)

3. Citizen Comments:

None

4. Reading of Minutes:

Minutes from the regular meeting on June 16, 2020, were reviewed and approved by consent.

5. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Tax collection activity reports for June 1 through July 15, 2020.
 - Collections activity report for May 2020.
 - Notice of Public Budget Hearing for 7/16/2020.
- First United Bank statements for
 - Business Free Checking reflecting balance of \$23,908.24 as of June 30, 2020.
 - Business Money Market account reflecting balance of \$829,378.67 as of June 21, 2020.
- Comptroller of Public Accounts:
 - July 2020 SUT Summary in net amount of \$37,946.45.
 - Quarterly report for period ending 12/31/2019 of SUT paid, delinquent, contested.
- Emails:
 - Taber and Burnett confirming \$3,000 - \$3,500 as budget expense for 2021, confirming a reserve s/b set up for the SUT overpayment and an ongoing reserve in some amount for other overpayments.
 - HS Creative: update on website.
 - HdL re: Sales and Use Tax Rule Update, June 2020, defining types of sellers, place of business, etc.
- Invoices:
 - Burns Anderson Jury and Brenner i/a/o \$80.00 consult for new budget/tax deadlines and cybersecurity.
- Miscellaneous:
 - Flyer from Deluxe checks.
 - VFIS Spring/Summer 2020 newsletter.

6. Treasurer's Report:

Treasurer Holloway presented the following financials:

- Profit & Loss/ Budget vs Actual: net revenue \$22,916.71 over budget of \$264,605.00.
- Balance Sheet/ Previous Year Comparison: \$2,245,064.01 as of July 19, 2020; \$1,975,162.89 as of July 19, 2019.
- Pledge sheet for confirmation of collateral provided from First United Bank.
- No checks to approve.
- Treasurer's report accepted by consent.

7. Report from Marble Falls Area VFD.

- Run report/ Response time for June 2020 presented.
- June financials presented.
- MFAVFD Budget for FY 2020/2021 presented. Commissioner Holloway made motion to accept. All voted in favor.

8. Discuss and take action regarding budget process and approval for FY 2020-2021.

Discussion was had regarding amount of Sales Tax revenue that is currently in dispute and potentially would need to be reimbursed.

Proposed budget was presented by Commissioner Holloway. Estimated value from BCAD has not yet been received.

Commissioner McAlpin made motion to adopt proposed budget while adding \$75,000.00 in reserve for disputed sales tax. Second by Commissioner Chandler. All voted in favor.

Motion by Commissioner McAlpin to appoint Commissioner Holloway, Treasurer, as officer to calculate the tax rate so that it can be reported by August 17. All voted in favor.

9. Discuss and take action regarding issues with sales tax..

No issues reported beyond issues of disputed tax payments.

10. Discuss and take action regarding update to website.

Website continues to be updated. Commissioner McAlpin made motion to enter into a maintenance contract for the website with HS Creative in the amount of \$300/ quarter. All voted in favor.

11. Set date of next meeting and adjourn.

Regular meeting set for August 18, 2020, at 6:00 p.m.

Adjournment at 6:52 p.m.

Respectfully submitted,

Robyn Richter, Secretary
Burnet County ESD No. 6

Submitted for approval, regular meeting: September 15, 2020.