

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Minutes of Regular Meeting for September 15, 2020

1. Call to order and establish quorum:

The meeting was called to order at 6:00 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., J. Don McAlpin, and Robyn Richter were present.

2. Recognition of citizens:

Cecilia Phillips, Michael Phillips: (MVAVFD)

3. Citizen Comments:

None

4. Reading of Minutes:

Minutes from the regular meetings on July 21, 2020 and August 18, 2020 were approved by consent.

5. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Collections activity report for August 2020.
- First United Bank statements for
 - Business Free Checking i/a/o \$18,246.24 as of August 31, 2020; still missing statement for July.
 - Business Money Market: nothing received for June 21 to present.
- Comptroller of Public Accounts:
 - SUT Summary: quarterly report ending 03/31/2020.
- The Highlander Public Tax Notice Publisher's Affidavit, 9/4/2020
- Invoices:
 - The Highlander i/a/o \$72.00 for public tax notice publishing.
 - HdL Companies quarterly fee (September, October, November) and commissions (June, July, August) i/a/o \$3,876.00
 - SAFE-D Annual Dues: \$1,100.00.
 - HS Creative, Maintenance Contract, September 2020 i/a/o \$100.00.
- Emails:
 - Henry D. Roye, HD Engineering re: development of subdivision on FM1431E, both sides of Burnet and Travis County lines.
- Miscellaneous:
 - SAFE-D quarterly newsletter.
 - Picayune Monthly magazine.
 - Texas Labor Law Poster Service re: 2021 COVID posting notice requirement.

6. Treasurer's Report:

Treasurer Holloway presented the following financials:

- The following checks were approved:
 - \$3,876.00 to HdL: motion to approve by Commissioner McAlpin; all in favor.
 - \$39,283.18 to MFAVFD: motion to approve by Commissioner Chandler; all in favor.
- Profit & Loss/ Budget vs Actual: net revenue \$84,771.80 over budget of \$264,605.00.
- Balance Sheet/ Previous Year Comparison: \$2,306,919.10 as of September 14, 2020; \$2,033,572.48 as of September 14, 2019.
- First United Bank pledge sheet for confirmation of collateral provided.
- Burnet County ESD No. 6 investment report submitted by Commissioner Holloway, Investment Officer and Treasurer.
- Treasurer's report accepted by consent.

7. Establishment of tax rate for FY 2020 -2021.

Commissioner Holloway made motion to adopt an ad valorem tax rate for the 2020 tax year of \$0.07000 per \$100 valuation of the appraised property within the District. Second by Commissioner Chandler.
All 5 commissioners voted in favor with none absent and none voting against.

8. Report from Marble Falls Area VFD.

- Run report/ Response times for August 2020 presented.
- August financials presented.
- COVID-19 numbers were discussed.
- RFP regarding purchase of new fire department truck has been sent to several companies; awaiting replies. Brush truck, Type 6 is being considered.

9. Discuss and take action regarding engagement letter for Taber and Burnett, P.C. for 2019-2020 audit.

Commissioner Hansen made motion to approve and sign the engagement letter; all voted in favor.

10. Discuss and take action regarding issues with sales tax.

Report indicates a 23% increase in sales tax collections.

11. Discuss and take action regarding update to website.

No action needed on website.

12. Set date of next meeting and adjourn.

Regular meeting set for October 20, 2020, at 6:00 p.m.
Adjournment at 6:44 p.m.

Respectfully submitted,

Robyn Richter, Secretary
Burnet County ESD No. 6

Submitted for approval, regular meeting: September 15, 2020.