

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Minutes of Regular Meeting for November 17, 2020**

**1. Call to order and establish quorum:**

The meeting was called to order at 6:00 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, and J. Don McAlpin were present. Commissioners Herbert Holloway, Jr., and Robyn Richter were absent.

**2. Recognition of citizens:**

Thomas Jacobs, MFAVFD was present

**3. Citizen Comments:**

None

**4. Reading of Minutes:**

Minutes from the regular meetings on October 20, 2020 were approved by consent.

**5. Discussion of Correspondence:**

- Information from the Burnet County Appraisal District (BCAD) including:
  - Collections activity report for collection period 10/01-10/15 and 10/16-10/31/2020 for years 2012-2020 and Back Payments collected in 10/01-10/15/2020 for year 2018
  - Invoice for 2021 Service Fees i/a/o \$4,9242.16
  - 2021 Tax Roll on CD (kept by President, 2020 CD tax roll returned to Secretary for files)
- First United Bank statements for
  - Business Free Checking i/a/o \$23,815.06 dated 10/0-11/01/2020.
  - Business Money Market i/a/o \$937,329.76 dated 09/18-10/19/2020
- Texas Comptroller of Public Accounts:
  - Monthly SUT Collections Report, dated 11/13/2020 i/a/o \$43,790.02 with \$57.99 resulting from audit payments and \$334.91 from single use local tax
- Invoices:
  - HS Creative, Maintenance Contract, 4<sup>th</sup> Quarter 2020 i/a/o 3100.00.
- City of Marble Falls
  - certified letter notifying BC ESD No. 6 of intent to annex 300 acres, a portion which is in ESD No. 6 service area.
- Emails:
  - Henry D. Roye, HD Engineering re: development of subdivision on FM1431E, both sides of Burnet and Travis County lines, which has been placed on hold
  - HdL Companies with update re: confidential account still under audit by TxComptroller to determine validity of SUT paid to ESD 6 – amount current in review over 3 different tax years is approximately \$65,000

**6. Treasurer's Report:**

- Treasurer Holloway was absent but the following financials were present by Commissioner Hansen:
- Profit & Loss Period 10/1-11/16/2020 vs Same period 2019: net revenue \$77,804.57 vs \$86,865.74
  - Balance Sheet/ Previous Year Comparison: \$2,381,155.66 as of November 16, 2020; \$2,041,490.08 as of November 16, 2019.
  - First United Bank pledge sheet for confirmation of collateral provided.
  - Treasurer's report accepted on a motion by Commissioner Chandler and a second by Commissioner McAlpin.

**7. Report from Marble Falls Area VFD.**

- Run report/ Response times for October 2020 presented by Thomas Jacobs in the absence of Chief Phillips who is in quarantine. Run times are still good despite some extended times due to staging for mutual aid and coordination with Sheriff Department

- August financials were not presented due to the absence of MFAVFD Treasurer Cecilia Phillips, quarantining.
- Chief Phillips visited DACO in Lubbock, addressed requirements and changes from existing bid with a new bid to come with final total cost. DACO will be expecting one check at delivery, with is expected to be 120 days once a chassis is acquired. Costs should still be \$130,000 or less as approved.
- Treasurer Phillips relayed the information that other than fees paid for radios and monthly use, no more funds will be coming from Burnet County. Chief Phillips relayed that the County has reserved some training funds but has not determined how those funds will be used.
- Captain Jacobs relayed his discussion with City of Burnet re: use of their “fire house” for live fire training (too costly) and the intent of MFAVFD and a few other fire departments to develop a firefighter training program, including live fire training in Burnet County.

**8. Contract with MFAVFD**

Postponed until next meeting

**9. Discuss and take action regarding issues with sales tax.**

Report indicates a 52.6% increase in sales tax collections from October to November.

**10. Discuss and take action regarding update to website.**

Agendas are now being posted prior to current meeting on the website. GoDaddy will be transitioning emails from Workspace to Office 365 which should make it easier for Commissioners to access their emails. This transition will take place on 11/30/2020.

**11. Discuss and take action regarding land annexation by the City of Marble Falls.**

Certified letter received of the City of Marble Falls’ intent to annex 300 acres (voluntary annexation) between Highway 281 South and CR401. A portion of this annexation in is BC ESD No. 6’s service territory. President Hansen notified Valerie Kreger, Director of Development Services of the overlap by telephone (LMVM) on 11/17/2020.

**12. Set date of next meeting and adjourn.**

Regular meeting set for December 15, 2020, at 6:00 p.m.

Adjournment at 6:17 p.m.

Respectfully submitted,

Nancy Hansen, President  
Burnet County ESD No. 6

*Submitted for approval, regular meeting: November 17, 2020.*