

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Minutes of Regular Meeting for October 19, 2021**

**1. Call to order and establish quorum:**

The meeting was called to order at 6:00 p.m. with a quorum present: Commissioners Herbert Holloway, Londa Chandler, Nancy Hansen Jr., J. Don McAlpin, and Robyn Richter were present. Note: Commissioner McAlpin left meeting at 6:30 p.m.

**2. Recognition of citizens:**

Cecilia Phillips, Michael Phillips, Mitch Geller (MVAVFD); Tom Hauer (HLARC)

**3. Citizen Comments:**

none

**4. Reading of Minutes:**

Minutes from the regular meeting of September 21, 2021, were presented and approved by consent. Commissioners Chandler and Hansen abstained.

**5. Discussion of Correspondence:**

- Information from the Burnet County Appraisal District (BCAD) including:
  - Tax Collections activity report for collections period 09/16-30/2021
- First United Bank statements for
  - Money Market Account i/a/o \$1,329,624.02, dated 08/19/2021-09/20/2021
  - Checking Account i/a/o \$44,937.15, dated 09/001/21-09/30/21
- Texas Comptroller of Public Accounts:
  - SUT Summary, dated 10/05/21 net amount of \$43,173.82, gross audit payments of \$7,140.11, gross collections from single local use tax i/a/o \$455.28
- Invoices:
  - Highland Lakes Newspaper i/a/o \$96.00 for small taxing unit notice, past due.
  - HdL Companies for Sept/Oct/Nov 2021 i/a/o \$1500.00
- Miscellaneous: Emails re: HLARC antennas

**6. Treasurer's Report:**

Treasurer Holloway presented the following financials:

- Balance Sheet Prev Year Comparison as of October 18, 2021.
- Profit & Loss Budget vs. Actual: October 2021 through September 2022: Net income \$43,971.19.
- Profit & Loss Budget vs. Actual: October 1, 2020, through September 2021: Net income \$394,077.13. This was for end of year, FY 2020 -2021.
- No checks to be paid.
- Commissioner Chandler made motion to approve financials and payments; all voted in favor.

**7. Report from Marble Falls Area VFD.**

- September 2021 financials presented.
- Activity report for September presented.
- Air Pack order has been placed within budgeted amount.
- No further information on planned truck purchase.

**8. Discuss and take action regarding placement of towers, antennas, and amateur band radios at station.**

- Tom Hauer from HLARC made presentation. He expressed need for a location for an emergency operations center including amateur radio.
- Items in question determined to be owned by Chuck Dear and Highland Lakes Amateur Radio Club (HLARC).
- Concern expressed by Commissioners as to safety concerns with the towers and potential liability.

- Commissioner Chandler made motion that VFD would be responsible for removing towers and antennas. All voted in favor.

**9. Discuss and take action regarding creation of reserve account for designated purposes:**

Commissioner Chandler moved for creation of a reserve account for the following purposes: designate current CD as reserve fund for capital improvements, including land acquisition for future growth, emergency funding use, and to create a reserve of 20% of sales taxes to be used to correct overpayment to SUT collections. Money Market account is to be used for operating expenses. All voted in favor.

**10. Discuss and take action regarding update of Policies and Procedures.**

Item was postponed.

**11. Discuss and take action regarding property purchase for future facilities.**

Item was postponed.

**12. Discuss and take action regarding issues with sales tax collection.**

Information on sales tax collection presented.

**13. Set date of next meeting and adjourn.**

Regular meeting set for November 16, 2021. Meeting adjourned at 6:57 p.m.

Respectfully submitted,

Robyn Richter, Secretary  
Burnet County ESD No. 6

*Submitted for approval, regular meeting: November 16, 2021.*