

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

**Minutes of Regular Meeting for December 20, 2022**

**1. Call to order and establish quorum:**

The meeting was called to order at 6:02 p.m. with a quorum present: Commissioners Nancy Hansen, Herbert Holloway, Londa Chandler, J. Don McAlpin, and Robyn Richter were present.

**2. Recognition of citizens:**

Mitch Geller, Thomas Jacobs, Cecilia Phillips, Jim Gallagher, Charity Taber

**3. Citizen Comments:**

None

**4. Reading of Minutes:**

Minutes from the regular meeting of November 15 were approved by consent.

**5. Audit Report:**

Charity Taber, from Taber and Burnett, P.C., made presentations on the following audits ending September 2022:

Marble Falls Area VFD: clean opinion

Burnet Co. ESD #6: clean opinion

**6. Discussion of Correspondence:**

- Information from the Burnet County Appraisal District (BCAD) including:
  - Tax Collections activity report for collections period 11/01-30/2022; 12/1-15, 2022.
- First United Bank statements for
  - Money Market Account i/a/o \$1,478,920.28, dated 10/20/22 – 11/20/2022.
  - Checking Account i/a/o \$53,099.07, dated 11/01/22-11/30/22.
- Texas Comptroller of Public Accounts:
  - SUT summary letter for 11/08/22 i/a/o \$53,208.41 with \$332.91 from audit payments and \$579.98 from Single Local Use Tax.
  - SUT summary letter for 12/09/22 i/a/o \$77,486.56 with \$284.51 from audit payments and \$865.26 from Single Local Use Tax.
- Invoices:
  - HdL Companies i/a/o \$1500.00 for Sept/Oct/Nov 2022.
  - Burns Anderson Jury & Brenner i/a/o \$843.10 for FM1431 property.
  - Burnet Central Appraisal District for 2023 collections fee in the total amount of \$4,184.20.
  - Taber & Burnett, P.C. for audit progress billing i/a/o \$1850.00 and 2<sup>nd</sup> invoice for Balance at completion i/a/o \$1,850.00 for a total cost of \$3,700.00.
  - RMA Toll Processing for past due toll amount of \$17.98 (we're exempt, MFAVFD will handle).
  - GoDaddy Invoices i/a/o \$359.52 for website hosting/backup and .org domain/privacy/protection i/a/o \$62.32 – both 2 year renewals, paid by President's credit card, to be reimbursed.
- Misc.:
  - Email from SAFE-D re: registration for February 2-4, 2023 conference and hotel registration is open.
  - Email from SAFE-D re: filing of TDEM report due 1/1/2023.
  - Email from U.S. Department of Commerce, U.S. Census Bureau re: Census of Governments, Survey of Local Government Finances.

- Burns Anderson Jury & Brenner response letter to Taber & Burnet re: audit.

**7. Treasurer's Report:**

Treasurer Holloway presented the following financials:

- P/L Budget v. Actual Year comparison: through December 18,2022.
- Balance Sheet Prev Year Comparison as of December 18, 2022.
- Profit & Loss Budget vs. Actual: October 2022 through September 2023.
- Report: Economic Factors and Next Year's Budgets and Rates.
- Motion by Commissioner McAlpin to approve checks to MFAVFD i/a/o \$58,653.73 budgeted expenditure and for \$36,004.93 for Fairland Annex expense; also payment to Taber and Burnett i/a/o \$3,700.00 for audit of FY 2021-22: all in favor.
- Motion by Commissioner McAlpin to accept financial report: all in favor.

**8. Report from Marble Falls Area VFD.**

- Activity report presented by Mitch Geller.
- Financials presented by Cecilia Phillips.

**9. Discussion of Proposed Annexation of ESD Service Area at US Hwy 281 and State Hwy 71 by City of Marble Falls.**

Waiting on City to take action.

**10. Update and action regarding next steps on Fairland Annex (CR 120) property.**

Road laid out, waiting for well work.

**11. Discussion and action regarding property purchase in area of FM 1431 East (Smithwick Annex).**

Offer to purchase proposed property has been officially withdrawn.

**12. Discussion and action regarding issues with sales tax collections.**

Update on two accounts: audit closed; question on LHoist account has not been answered.

**13. Set date of next meeting and adjourn.**

Regular meeting set for January 17, 2023, at 6:00 p.m. Meeting adjourned.

Respectfully submitted,

Robyn Richter, Secretary  
Burnet County ESD No. 6

*Submitted for approval, regular meeting January 17, 2023.*