

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Minutes of Regular Meeting for August 15, 2023

1. Call to order and establish quorum:

The meeting was called to order at 6:02 p.m. with a quorum present: Commissioners Nancy Hansen, Herbert Holloway, and Robyn Richter were present. Commissioners Londa Chandler and J. Don McAlpin were absent.

2. Recognition of citizens:

Mitch Geller, Cecilia Phillips, Michael Phillips, Thomas Jacobs, Sage Burrows

3. Citizen Comments:

None

4. Reading of Minutes:

Minutes from the regular meeting of July 18, 2023, were approved by consent.

5. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Letter: Certification of 2023 Appraisal Roll i/a/o \$692,796,960 .00 adjusted taxable value
 - Letter: Adoption of BCAD budget for 2024 with budget attached
 - Tax Collections activity report for collections period 07/01-3012023.
- First United Bank statements for
 - Money Market Account i/a/o \$1,950,878.83 dated 06/21/23 – 07/18/2023.
 - Checking Account i/a/o \$53,250.01, dated 07/03/23-07/31/23 .
- Texas Comptroller of Public Accounts:
 - SUT Allocation Summary Period ending 07/11/23 i/a/o \$90,312.04. Collections from audit payments i/a/o \$278.50 and from Single Local Use Tax i/a/o \$944.87
 - SUT Allocation Summary Period ending 08/08/23 i/a/o \$70,115.58. Collections from audit payments i/a/o \$277.69 and from Single Local Use Tax i/a/o \$677.65
 - Email re: Quarterly Paid Up and Delinquent SUT report available for downloading
- Invoices
 - Burns Anderson Jury & Brenner i/a/o \$200.00.
- Miscellaneous:
 - Registration renewal for 2022 Ford
 - Audit Engagement Letter from Oliver, Rainey & Wojtek, LLP
 - Email from Charity Taber of the merger of Taber & Burnett with Oliver, Rainey & Wojtek and CPA opinion letter re: satisfactory business practice audit of Oliver, Rainey & Wojtek, LLP

6. Approve Engagement Letter for Audit under Charity Taber and firm of Oliver, Rainey, & Wojtek.

Commissioner Richter made motion to approve engagement letter; all in favor.

7. Treasurer's Report:

Treasurer Holloway presented the following financials:

- Balance Sheet Prev Year Comparison as of August 11, 2023.
- Profit and Loss Prev Year Comparison October 1, 2022, through September 2023.
- First United Bank Confirmation of Collateral as of 7/31/2023.
- Commissioner Hansen made motion to approve Treasurer's report; all in favor.

8. Discussion and Action regarding Present and Future ESD Budget and Tax Rate:

- Treasurer Holloway presented the modified Profit & Loss Budget vs Actual through September 2023; Commissioner Richter made motion to approve modified budget, all in favor.
- Commissioner Hansen made motion to accept proposed budget for FY 2023-2024; all in favor.

- Commissioner Hansen made motion that tax rate for coming year be \$0.0440/\$100.00 valuation to be voted on at September meeting. Notification of vote to approve tax rate will be published in newspaper by required deadline.

9. Report from Marble Falls Area VFD.

- Activity report presented by Mitch Geller for July with 79 calls.
- Financials as of July 2023 presented by Cecilia Phillips.
- Chief Phillips reported on equipment repair.
- Two new members were introduced.

10. Discussion and action regarding funding to purchase new Tender apparatus.

Tender purchase will be scheduled for FY 2024-2025 budget year.

11. Review and approve as needed improvements for Fairland Annex (CR 120) property.

Address signs for property are up.

Slab to be poured within the coming week.

30'X30' equipment building to be in place by November.

Next projects to include installation of water tanks, electrical, well pump, and 60'X60' building plans.

12. Discussion and action regarding update on property acquisition for Smithwick Annex.

Realtor still looking for suitable property.

13. Discussion and action regarding issues with sales tax collections.

Collection amount reported to be around \$70,000.00.

14. Set date of next meeting and adjourn.

Regular meeting set for September 19 at 6:00 p.m. Meeting adjourned at 7:02 p.m.

Respectfully submitted,

Robyn Richter, Secretary
Burnet County ESD No. 6

Submitted for approval, regular meeting September 19, 2023.