

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Minutes of Regular Meeting for September 19, 2023

1. Call to order and establish quorum:

The meeting was called to order at 6:07 p.m. with a quorum present: Commissioners Nancy Hansen, Herbert Holloway, Londa Chandler, J. Don McAlpin, and Robyn Richter were present.

2. Recognition of citizens:

Mitch Geller, Cecilia Phillips, Michael Phillips, Thomas Jacobs

3. Citizen Comments:

None

4. Reading of Minutes:

Minutes from the regular meeting of August 15, 2023, were approved by consent.

5. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Tax Collections activity report for collections period 08/01-31/2023.
- First United Bank statements for
 - Money Market Account i/a/o \$2,023,960.14 dated 07/19/23 – 08/20/2023.
 - Checking Account i/a/o \$53,050.01, dated 08/01/23-08/31/23.
- Texas Comptroller of Public Accounts:
 - SUT Allocation Summary Period ending 09/06/23 i/a/o \$45,416.78. Collections from audit payments i/a/o \$349.78 and from Single Local Use Tax i/a/o \$471.00.
- Invoices
 - HdL Companies quarterly bill: Sept/Oct/Nov i/a/o \$1500.00, showing \$6,000 retainer credit remaining.
 - Highland Lakes Newspapers for Small Taxing Notice i/a/o \$104.00.
- Miscellaneous:
 - The Highlander Publisher's Affidavit re: Small Taxing Notice, published 8/29/23 with newspaper notice attached.
 - Email thread from Vince Tavarez, Development Analyst for Cayetano Development re: additional subdivision restrictions for planned subdivision on FM1855, with replies from President and Fire Chief.
 - VFIS – Certificate of Liability Insurance on any auto with \$1,000,000 combined single limit and \$1,000 comp/collision.
 - VFIS Summer 2023 Newsletter.
 - Email from SAFE-D re: Update on ESDs and Health Insurance Benefits.
 - Email thread with Ken Campbell re: establishing some requirements for new subdivisions i.e. water storage, entries/exits above what the County currently requires.

6. Adopt Property Tax Rate for FY 2022-2023

Commissioner Chandler made motion to adopt published property tax rate of \$0.0440/\$100.00. Second by Commissioner McAlpin. All commissioners voted in favor.

7. Treasurer's Report:

Treasurer Holloway presented the following financials:

- Balance Sheet Prev Year Comparison as of September 18, 2023.
- Profit and Loss Prev Year Comparison October 1, 2022, through September 18, 2023.
- Profit and Loss Budget vs. Actual; October 2022 through September 2023.
- First United Bank Confirmation of Collateral as of 8/16//2023.
- The following checks were proposed:
 - To MFAVFD i/a/o \$69,646.68 for Fourth Quarter expenses.
 - To MFAVFD i/a/o \$15,310.00 to reimburse 50% of cost of metal shed.

- To Mighty Metal Construction i/a/o \$15,310.00 for balance of metal shed.
- To MFAVFD i/a/o \$7,300.00 for insulation.
- To Generator Services i/a/o \$53,430.00 for final amount for generator purchase. Initial payment by VFD in July for 50% down. Total amount \$112,483.59.
- Commissioner Chandler made motion to approve Treasurer's report; all in favor.
- Commissioner Chandler made motion for payment of checks; all in favor.

8. Report from Marble Falls Area VFD.

- Activity report presented by Mitch Geller for August with 105 calls a record on monthly calls.
- Financials as of August 2023 presented by Cecilia Phillips.
- Chief Phillips reported generator was to be delivered with pad poured and natural gas hooked up.
- Order placed for 10 units of SCBA i/a/o \$109,398.00 for new fiscal year.
- Chief Phillips looking at a fire code from ESD 9.

9. Review and approve as needed improvements for Fairland Annex (CR 120) property.

Chief Phillips to get road design, request for bids, then gate.

- Estimated completion of slab, metal building, and insulation by November 30.
- PEC quotes \$16,000 to run power, including a governmental discount; waiting for new fiscal year to begin.

10. Discussion and action regarding update on property acquisition for Smithwick Annex.

None.

11. Discussion and action regarding issues with sales tax collections.

Collection amount reported to be around \$800,000.00 for this year.

12. Set date of next meeting and adjourn.

Regular meeting set for October 17 at 6:00 p.m. Meeting adjourned at 7:05 p.m.

Respectfully submitted,

Robyn Richter, Secretary
Burnet County ESD No. 6

Submitted for approval, regular meeting October 17, 2023.