

## **BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

### **Minutes of Regular Meeting for January 16, 2024**

#### **1. Call to order and establish quorum:**

The meeting was called to order at 6:04 p.m. with a quorum present: Commissioners Nancy Hansen, Londa Chandler, and Robyn Richter were present. Commissioner J. Don McAlpin and Herbert Holloway were absent.

#### **2. Recognition of citizens:**

Cecilia Phillips, Mitch Geller, Michael Phillips, Thomas Jacobs, Jim Gallagher, and Jordan Thomas from MFVFD.

#### **3. Citizen Comments:**

None

#### **5. Election of ESD Officers for 2024:**

Motion by Commissioner Chandler that existing officers continue in their positions:

President: Nancy Hansen; Vice President: J. Don McAlpin; Secretary: Robyn Richter; Treasurer: Herb Holloway; Assistant Treasurer: Londa Chandler.

All voted in favor.

#### **4. Reading of Minutes:**

Minutes from the regular meeting of December 19, 2023, were approved by consent.

#### **6. Discussion of Correspondence:**

- Information from the Burnet County Appraisal District (BCAD) including:
  - Tax Collections activity report for collections period 12/01-31/2023.
  - Letter re: Board of Directors for Burnet Central Appraisal District for 2024-2025
  - Letter re: De-annexation/Annexation of District property in 2023
- First United Bank statements for
  - Money Market Account i/a/o \$2,005,879.75, dated 11/21-12/19/2023.
  - Checking Account i/a/o \$58,997.11, dated 12/01-12/31/2023.
- Texas Comptroller of Public Accounts:
  - Texas CPA January 12, 2024, SUT net collections of \$59,722.14 with \$292.74 from audit payments and \$808.57 from single local use tax.
- Invoices
  - None
- Miscellaneous:
  - Certified letter from CTGCD advising that the Board voted to impose 15% mandatory reduction for permitted users from the total annual permitted production volume effective 1/1/2024 and ending 12/31/2024 or until terminated.
  - SAFE-D Winter newsletter
  - VFIS Fall 2023 Newsletter
  - Email from Rebecca Garvin, PFM Group Consulting re: salary/benefits/staffing survey for City of San Antonio

#### **7. Treasurer's Report:**

Treasurer Holloway presented the following financials by phone call due to his absence in person:

- Balance Sheet Prev Year Comparison as of January 16, 2024.
- Profit and Loss Budget vs. Actual October 1 through September 2024.
- Check i/a/o \$109,398.00 to Municipal Emergency Services Air Packs
  - Commissioner Chandler made motion for payment of check; all in favor.
- Commissioner Chandler moved approval of financials; all in favor.

**8. Report from Marble Falls Area VFD.**

- Activity report presented. VFD has had over 1,000 runs for the year.
- Financials as of December 2023 presented.
- Chief Phillips discussed bids for tender \$400,000.00 to \$565,000.00; software to increase interoperability.
- Pancake breakfast for the public set for February 10.
- VFIS Health and Wellness grant to provide physicals at cost of \$500.00/ participant.

**9. Review and approve as needed improvements for Fairland Annex (CR 120) property.**

Waiting on P.E.C. to send plan.

**10. Discussion of future property acquisition.**

Commissioner Hansen to act on behalf of ESD Board in conversations with realtors.

**11. Discussion and action regarding issues with sales tax collections.**

Collection amount for 2023 sales tax was \$799,380.00.

**12. Set date of next meeting and adjourn.**

Regular meeting set for February 20, 2024, at 6:00 p.m. Meeting adjourned at 7:24 p.m.

Respectfully submitted,

Robyn Richter, Secretary  
Burnet County ESD No. 6

*Submitted for approval, regular meeting February 20, 2024.*