

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Minutes of Regular Meeting for February 20, 2018

1. Call to order and establish quorum:

The meeting was called to order at 6:02 p.m. with a quorum present: Commissioners Nancy Hansen, Herbert Holloway, Jr., J. Don McAlpin, and Robyn Richter were present. Londa Chandler was absent.

2. Recognition of citizens:

Cecilia Phillips, Mike Phillips, Chris Savage, Chuck Dear, Charity Taber

3. Citizen Comments:

No comments.

4. Presentation of audit report for MFAVFD:

Charity Taber of Taber and Burnett, P.C. presented audit for Marble Falls Area VFD for fiscal year ending September 30, 2017. It was a clean audit. Commissioner McAlpin moved that audit be accepted; all voted in favor.

5. Reading of Minutes:

Minutes from regular meeting on January 23, 2018, were reviewed. Motion to accept with corrections by Commissioner Holloway; all voted in favor.

6. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Monthly collections report and tax collection recap
- First United Bank: statements for Money Market account reflecting balance of \$390,819.67; Business Free checking reflecting balance of \$73,816.53.
 - 1099-INT for 2017 reflecting \$729.74 interest.
- First Capital Bank statements: Small Business Checking with balance of \$7,630.96 and \$12.00 monthly service charge; Business MMA with balance of \$269,598.20.
 - 1099-INT for 2017 reflecting \$219.10 interest.
- Frost Bank printout of debt on Ferrara fire engine; general information on tax exempt financing needs.
- Texas Comptroller sales tax receipts for January 2018.
- SAFE-D newsletter.
- 2017 Ferrara Vehicle Renewal notice.
- Letter from Ford extending manifold warranty on 2012 F-550 truck.

7. Treasurer's report.

- Commissioner Holloway submitted the financial report:
 - Profit/ Loss presented
 - Balance Sheet as of February 19, 2018.
- Commissioner McAlpin made motion to accept report; all voted in favor.
- Letter from First United Bank was presented with Pledged Bond Report reflecting investment securities pledged to Burnet County ESD No. 6.

8. Report from Marble Falls Area VFD.

- Financial information presented; January response times provided.
- New brush truck from grant by Forest Service has been delivered.
- Update on fire station expansion was provided.
- Chief Phillips reported on conversation with Burnet County ESD No. 3 regarding MFAVFD providing some coverage for them.

9. Discuss and take action regarding filing of required paperwork with SAFE-D.

Commissioner Holloway has done this.

10. Discuss and take action regarding expansion of ETJ of City of Marble Falls into ESD service area.

City of Marble Falls provided copies of ordinance passed reflecting changes in ESD No. 6 boundaries. ESD debt as of initial annexation will be provided to City.

11. Review and take action regarding existing contracts.

Motion made by Commissioner McAlpin to accept updated contract with MFAVFD. All voted in favor. Membership of MFAVFD will also need to vote to accept contract.

Sales Tax Assurance contract will continue unless there is a change. Commissioner McAlpin made motion to sign form for Sales Tax Assurance. All voted in favor.

Quorum was lost at 6:50 p.m.

12. Discuss and take action on issues with sales tax collection.

No action taken.

13. Set date of next meeting.

Next regular meeting will be March 20, 2018, at 6:00 p.m.

14. Adjourn meeting.

The meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Robyn Richter, Secretary