

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Minutes of Regular Meeting for March 20, 2018**

**1. Call to order and establish quorum:**

The meeting was called to order at 6:05 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., and Robyn Richter were present. J. Don McAlpin was absent.

**2. Recognition of citizens:**

Chuck Dear

**3. Citizen Comments:**

No comments.

**4. Reading of Minutes:**

Minutes from regular meeting on February 20, 2018, were reviewed. Motion to accept by Commissioner Holloway; all voted in favor.

**5. Discussion of Correspondence:**

- Information from the Burnet County Appraisal District (BCAD) including:
  - Monthly collections report and tax collection recap
  - Refund check of \$166.12 for ESD No. 6 share of miscellaneous revenue and 2017 budget excess
- First United Bank: statements for Money Market account reflecting balance of \$498,219.44; Business Free checking reflecting balance of \$70,718.53.
- First Capital Bank statements: Small Business Checking with balance of \$7,618.96; Business MMA with balance of \$269,730.12.
- Invoices for the following:
  - Sales Tax Assurance for \$1,500.00 for quarterly retainer (March, April, May).
  - Frost Bank annual payment on Ferrara Fire Engine for \$86,395.40.
  - Burnet Central appraisal District for 2018 second quarterly payment of \$1,286.83.
  - The Highlander for public notice of administrative office location for \$42.96.
- Texas Comptroller SUT summary ending March 3, 2018 for \$13,346.63; detailed report for Special Purposes District SUT for period ending September 30, 2017; one lien filed for amount of \$333.59, 88Signz.
- Burnet County vehicle registration for 2014 Ford Truck for \$7.50.
- From City of Marble Falls notification of annexation of land: ordinance 2018-O-02E dated 2/13/2018 and ordinance 2018-O-03C dated 3/6/2018. (Copies of ordinances have been provided.)

**6. Treasurer's report.**

- Commissioner Holloway submitted the financial report:
  - Profit/ Loss vs. Actual presented
  - Balance Sheet as of March 20, 2018.
  - Payment of \$86,395.40 to Frost Bank is due for note on engine
- Commissioner Chandler made motion to accept Treasurer's report; all voted in favor.
- Commissioner Chandler made motion to approve payment to Frost Bank; all voted in favor.

**7. Report from Marble Falls Area VFD.**

- Report by Chuck Dear on budget and minutes from VFD meeting; contract with ESD has not yet been approved.
- Run sheets not available for this month.

**8. Discuss and take action regarding expansion of ETJ of City of Marble Falls into ESD service area.**

City of Marble Falls is working on calculation of change to ESD No. 6 value; 500 acres have been taken into City jurisdiction.

**9. Discuss and take action on issues with sales tax collection.**

No action taken.

**10. Set date of next meeting.**

Next regular meeting will be April 17, 2018, at 6:00 p.m.

**11. Adjourn meeting.**

The meeting was adjourned at 6:37 p.m.

Respectfully submitted,

Robyn Richter, Secretary