

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Minutes of Regular Meeting for April 17, 2018

1. Call to order and establish quorum:

The meeting was called to order at 6:04 p.m. with a quorum present: Commissioners Nancy Hansen, Herbert Holloway, Jr., J. Don McAlpin, and Robyn Richter were present. Londa Chandler was absent.

2. Recognition of citizens:

Chuck Dear, Cecilia Phillips, Michael Phillips

3. Citizen Comments:

No comments.

4. Reading of Minutes:

Minutes from regular meeting on March 20, 2018, were reviewed. Motion to accept by Commissioner Holloway; minutes approved with Commissioner McAlpin abstaining.

5. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Monthly collections report and tax collection recap
- Burnet County vehicle registration for 2012 Ford vehicle
- First United Bank: statements for Money Market account reflecting balance of \$517,390.51; Business Free checking reflecting balance of \$70,718.53.
- First Capital Bank statements: Small Business Checking with balance of \$7,666.96; Business MMA with balance of \$183,398.39.
- Invoice for the following:
 - The Highlander for public notice of administrative office location.
- Texas Comptroller SUT collections for April, 2018 for \$11,332.48.

6. Treasurer's report.

- Commissioner Holloway submitted the financial report:
 - Profit/ Loss vs. Actual presented
 - Balance Sheet as of April 16, 2018.
 - Profit/ Loss through April 16, 2018
- Checks written: MFAVFD expenses of \$44,098.89, as budgeted; reimburse expenses to SAFE-D conference for three commissioners; Sales Tax Assurance payment for March, April, May; payment to Central Appraisal district
- Commissioner McAlpin made motion for VFD payment; all voted in favor.

7. Report from Marble Falls Area VFD.

- Financial report given, no call information provided.
- Contract between ESD No. 6 and MFAVFD has been signed by VFD.
- Addition to building still being planned.

8. Discuss and take action regarding information from SAFE-D Conference.

General comments made.

9. Discuss and take action regarding expansion of ETJ of City of Marble Falls into ESD service area.

No action taken at this time.

10. Discuss and take action regarding updating ESD No. 6 Policies and Procedures.

No action taken; revisit item in May meeting.

11. Discuss and take action regarding contracting for administrative support for ESD No. 6.

Information provided; no need for this support at this time.

12. Discuss and take action on issues with sales tax collection.

No report.

13. Set date of next meeting.

Next regular meeting will be May 15, 2018, at 6:00 p.m.

14. Adjourn meeting.

The meeting was adjourned at 6:51 p.m.

Respectfully submitted,

Robyn Richter, Secretary