

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Minutes of Regular Meeting for January 15, 2019**

**1. Call to order and establish quorum:**

The meeting was called to order at 6:00 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., J. Don McAlpin, and Robyn Richter were present.

**2. Recognition of citizens:**

Chuck Dear, Chris Savage, Cecilia Phillips, Mike Phillips, Angie Sierra

**3. Citizen Comments:**

None

**4. Election of Officers for 2019:**

Commissioner Holloway made motion that current officers be elected for another term: Commissioner Hansen: President; Commissioner McAlpin: Vice President; Commissioner Holloway: Treasurer; Commissioner Chandler: Assistant Treasurer; Commissioner Richter: Secretary. Second was made by Commissioner Chandler; all voted in favor.

**5. Reading of Minutes:**

Minutes from regular meeting on December 18, 2018, were reviewed and approved. Motion for approval was made by Commissioner Chandler. All voted in favor.

**6. Discussion of Correspondence:**

- Information from the Burnet County Appraisal District (BCAD) including:
  - Tax collection activity reports for December 1 through December 15 and December 16 through December 27, and December 28 through December 31, 2018.
  - Letter regarding annexation/ de-annexation activities in 2018.
- The following invoices were submitted for payment:
  - Burns, Anderson, Jury and Brenner, LLP i/a/o \$180.00..
- First Capital Bank statements: Small Business Checking with balance of \$0.00 as of 12/31/18; Business MMA with amount of \$8.47 with ending date of 12/31/2018. \$12.00 service fee charged.
  - Three notices of overdraft due to bank charging service fee.
- First Capital Bank accounts closed as of 12/21/18 by Board President, Commissioner Hansen.
- First United Bank: statements for Money Market account reflecting balance of \$757,022.33 as of 12/27/2018; Business Free Checking reflecting balance of \$68,252.59 as of 12/31/2018. Check i/a/o \$15.43 from First Capital Bank deposited in First United Checking on 1/9/2019.
- SAFE-D Fall 2018 newsletter; VFIS Fall 2018 newsletter; various advertising items.

**7. Treasurer's Report**

Commissioner Holloway submitted the financial report:

- Profit/ Loss Budget vs. Actual for fiscal year 2019 i/a/o \$174,927.11 net income vs \$102,200.00 budget.
- Balance Sheet Previous Year Comparison as of January 14, 2019, in amount of \$1,934,092.38.
- Collateral confirmation letter from First United Bank received as of January 2, 2019.
- Commissioner Chandler made motion to accept the treasurer's report; all voted in favor.

**8. Report from Marble Falls Area VFD.**

- Call/ response time report given for December, 2018.
- Budget report presented for December, 2018.
- Building expansion plans are progressing; addition to be moved to the front of the building.
- One new part-time firefighter has been hired.
- VFD in process of replacing bay doors; four openers will be purchased.

**9. Discuss and take action regarding City of Marble Falls annexation.**

ESD is still in contact with the City through ESD lawyer, Ken Campbell.

**10. Discuss and take action on issues with sales tax collection.**

Note: ESD No.6 will not receive any sales tax collected from annexed areas.

**11. Set date of next meeting.**

Next meeting will be February 19, 2019, at 6:00 p.m.

**12. Adjourn meeting.**

Meeting adjourned at 6:20 p.m.

Respectfully submitted,

Robyn Richter, Secretary