

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Minutes of Regular Meeting for February 19, 2019**

**1. Call to order and establish quorum:**

The meeting was called to order at 6:00 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., J. Don McAlpin, and Robyn Richter were present.

**2. Recognition of citizens:**

Chuck Dear, Chris Savage, Cecilia Phillips

**3. Citizen Comments:**

None

**4. Reading of Minutes:**

Minutes from regular meeting on January 15, 2019, were reviewed and approved with correction.

**5. Receive audit report for Marble Falls Area VFD:**

Report postponed until March meeting.

**6. Discussion of Items learned at SAFE-D Conference:**

Commissioners reminded to apply for credit for attendance.

**7. Discussion of Correspondence:**

- Information from the Burnet County Appraisal District (BCAD) including:
  - Tax collection activity reports for the month of January through 01/31/2019.
  - December 2018 Monthly Collection Report.
  - Letter regarding annexation/ de-annexation activities in 2018, (01/10/19).
- First Capital Bank statements: Small Business Checking with balance of \$0.00 as of 01/23/19; Business MMA in amount of \$0.00 with ending date of 01/15/19.
  - One notice of overdraft due to bank charging service fee.
  - 2018 Interest statement i/a/o \$372.84.
- First United Bank: statements for Money Market account reflecting balance of \$862,971.45 as of 01/23/19; Business Free Checking reflecting balance of \$67,297.89 as of 01/31/2019.
- Comptroller of Public Accounts:
  - 02/08/19 SUT Summary in net amount of \$31,431.69.
  - 01/11/19 DUT Summary in net amount of \$15,257.12
- Vehicle Registration for 2017 Ferrara Engine
- Ford 2012 and 2014 F-550 Notice regarding no charge for CAC outlet tube potential malfunction.

**8. Treasurer's Report (presented after VFD report)**

Commissioner Holloway submitted the financial report:

- Profit/ Loss Budget vs. Actual for fiscal year 2019 i/a/o \$297,806.67 net income vs \$102,200.00 budget.
- Balance Sheet Previous Year Comparison as of February 18, 2019, in amount of \$2,056,971.94.
- Investment report still to come.
- Property tax collections to date are below expectations; to monitor.
- Check written to BCAD i/a/o #3,824.37 to pay for second, third, and fourth quarters to cover fees for the rest of the year.
- Treasurer's Report approved by unanimous consent.

**9. Report from Marble Falls Area VFD.**

- Call/ response time report given for January, 2019.
- Budget report presented as of January, 2019.
- Building expansion plans are progressing; addition to be moved to the front of the building.
- Bay doors have been installed. ESD will reimburse cost.

**10. Discuss and take action regarding creation of wellness program.**

Cecilia Phillips will survey firefighters to determine areas of interest. Commissioner Richter will work with Marble Falls Area EMS to determine if partnership can be developed. Commissioner Hansen will check with Marble Falls Fire Rescue to see what is offered by the City.

**11. Discuss and take action regarding annexation of property by the City of Marble Falls.**

No discussion pending information to be provided by City.

**12. Discuss and take action on issues with sales tax collection.**

Letter signed to re-authorize the State to report collection information to Sales Tax Assurance. Sales Tax Assurance will continue to receive Sales and Use Tax reports from the County.

Action approved by unanimous consent.

**13. Set date of next meeting.**

Next meeting will be March 19, 2019, at 6:00 p.m.

**14. Adjourn meeting.**

Meeting adjourned at 6:45 p.m.

Respectfully submitted,

Robyn Richter, Secretary