

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Minutes of Regular Meeting for March 19, 2019

1. Call to order and establish quorum:

The meeting was called to order at 6:01 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., and Robyn Richter were present. Commissioner J. Don McAlpin was absent.

2. Recognition of citizens:

Charity Taber, Chuck Dear, Mike Phillips, Cecilia Phillips, Angie Sierra, Thomas Jacobs

3. Citizen Comments:

None

4. Reading of Minutes:

Minutes from regular meeting on February 19, 2019, were reviewed and approved as presented.

5. Receive audit report for Marble Falls Area VFD:

Charity Taber from Taber and Burnett, P.C., presented a clean audit report for FY 2017-2018 for MFAVFD. Report accepted for filing.

6. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Tax collection activity reports for the month of February through 02/28/2019.
 - January 2019 Monthly Collection Report.
 - Letter regarding annexation/ de-annexation activities in 2018.
- First United Bank: statements for Money Market account reflecting balance of \$994,393.79 as of 02/25/19; Business Free Checking reflecting balance of \$58,004.23 as of 02/28/2019.
- Comptroller of Public Accounts:
 - 03/08/19 SUT Summary in net amount of \$16,429.90.
 - Third Quarter 2018 SUT 3rd Report (Physical Location and No Physical Location)- Paid, Delinquent, Lien(s) filed.
- Invoices:
 - Frost Bank, annual payment i/a/o \$86,395.40 due 3.30.2019 for Ferrara Fire Engine
 - Burns Anderson Jury and Brenner – i/a/o \$640.00, dated 3/12/19, primarily dealing with annexation
 - i/a/o \$560.00, dated 2/19/19, dealing with annexation.
 - Sales Tax Assurance – second quarter retainer fees i/a/o \$1,500.00
- Vehicle Registration for 2014 Ford Truck
- Ford 2012 F-550 Notice regarding Nitrogen Oxide sensor, extending warranty.
- VFIS Winter 2019 Newsletter

7. Treasurer's Report:

Commissioner Holloway submitted the financial report:

- Profit/ Loss Budget vs. Actual for fiscal year 2019 i/a/o \$294,866.52 net income vs \$102,200.00 budget.
- Balance Sheet Previous Year Comparison as of March 18, 2019, in amount of \$1,013,711.47.) (Report no longer includes First Capital Bank accounts.)
 - Transfer of \$20,000.00 from MM Account to Operating Account.
- Pledge sheet for confirmation of collateral from First United Bank as of February 28, 2019.
- Amounts to be paid:
 - \$60,475.22 to MFAVFD for second quarter expenses. (#2027)
 - \$86,375.40 to Frost Bank note payment for Ferrari Engine
 - Commissioner Chandler moved approval with second by Commissioner Hansen; all in favor.
- Treasurer's Report approved by unanimous consent.

8. Report from Marble Falls Area VFD.

- Call/ response time report given for February, 2019.

- Budget report presented as of February, 2019.
- Staffing report: could use some more volunteers.
- Building expansion plans have been submitted to city.
- Air compressor has been purchased.

9. Discuss and take action regarding creation of wellness program.

VFD membership indicated that they would be interested in a wellness program as long as time involvement is minimal and convenient, and services provided would be easily accessed.

From Marble Falls Fire/ Rescue: city is beginning a wellness program, partnering with LifeScan for health screening; a minimal number of participants is required with hope to partner with MFAEMS and other agencies.

Tania Glenn, whose company provides behavioral and mental health support to first responders, is to present a program on Trauma Resiliency, teaching responders to handle critical incidents. Ms. Glenn can also provide individual counseling as needed. The City will also work to develop peer support groups.

10. Discuss and take action regarding ESD Policies.

Discussion is postponed.

11. Discuss and take action regarding annexation of property by the City of Marble Falls.

City has had four annexations with approximately 500 acres annexed. ESD No. 6 will not pay back tax payments to property owners affected.

Question arose as to possibility of ESD annexing the City's ETJ for purpose of providing fire protection.

12. Discuss and take action regarding acquisition of property for facilities within District.

There are 8.9 acres for sale off of 1431 East that could be considered for a substation. Commissioner Holloway will contact the realtor to discuss.

Commissioner Chandler made motion to approve action with second by Commissioner Hansen; all in favor.

13. Discuss and take action on issues with sales tax collection.

No action needed on sales tax collection.

14. Set date of next meeting.

Next meeting will be April 16, 2019, at 6:00 p.m.

15. Adjourn meeting.

Meeting adjourned.

Respectfully submitted,

Robyn Richter, Secretary
Burnet County ESD No. 6