

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Minutes of Regular Meeting for June 18, 2019

1. Call to order and establish quorum:

The meeting was called to order at 6:01 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., and Robyn Richter were present. Commissioner J. Don McAlpin arrived at 6:04 p.m.

2. Recognition of citizens:

Chuck Dear, Mike Phillips, Cecilia Phillips, Chris Savage.

3. Citizen Comments:

None

4. Reading of Minutes:

Minutes from regular meeting on May 21, 2019, were reviewed and approved with corrections.

5. Approval of final audit:

The draft audit had only minimal changes; final audit was approved without objection.

6. Discussion of Correspondence:

- The City of Marble Falls submitted a check in amount of \$5,698.41 as compensation in full for annexed territory; payment must be applied to outstanding debt.
- Information from the Burnet County Appraisal District (BCAD) including:
 - Tax collection activity reports for the May 16 through May 31, 2019.
 - Letter regarding BCAD 2020 proposed budget.
- First United Bank statements for
 - Business Money Market account reflecting balance of \$480,600.44 as of 05/29/19;
 - Business Free Checking reflecting balance of \$16,071.48 as of 06/02/2019.
- Comptroller of Public Accounts:
 - 06/14/19 SUT Summary in net amount of \$27,518.65.
- Invoices:
 - VFIS of Texas i/a/o \$5,742.00 for policy renewal and Certificate of Liability Insurance.
 - Burns Anderson Jury & Brenner i/a/o \$120.00.
 - HdL Companies (formerly Sales Tax Associates) 3rd quarter fee and Commission Fees i/a/o \$3,733.00.
- Miscellaneous:
 - Burns Anderson Jury & Brenner letter to Taber and Burnett re: audit confirmations.
 - Marble Falls/ Lake LBJ Chamber of Commerce Membership Directory.

7. Treasurer's Report:

Treasurer Holloway presented the following financials:

- Profit/ Loss Budget Previous Year Comparison i/a/o \$300,727.34 as of June 17, 2019.
- Balance Sheet Previous Year Comparison in amount of \$1,986,656.24 as of June 17, 2019.
- Financials were accepted as presented.
- Commissioner Holloway reported that he attended 4 days of training in San Antonio for the Academy of Investor Officers.

8. Report from Marble Falls Area VFD.

- Call/ response time report given for May, 2019.
- Budget report presented as of May, 2019.
- Construction in progress on station addition.
- No new members.

- Wellness: Cecilia Phillips and Robyn Richter to discuss with Vaughn Hamilton of Marble Falls Area EMS to work on wellness program with VFD; cancer policy being offered to be considered; Tania Glenn is training on provider mental health.
- MFAVFD/ ESD No. 6 contract expires on September 30, 2019. Contract needs to be reviewed.

9. Discuss and take action regarding ESD Policies.

In Policies, “carrying of weapons” refers to personnel on duty. Commissioner Holloway moved to accept with second by Commissioner McAlpin. Commissioners Hansen, Holloway, McAlpin and Richter voted in favor; Commissioner Chandler voted no.

10. Discuss and take action regarding date for strategic planning.

Topic is postponed

11. Discuss and take action regarding annexation of ESD territory by City of Marble Falls.

City has paid ESD for annexation.

12. Discuss and take action regarding timeline for budget planning.

Discussion postponed until tax rolls are presented.

13. Discuss and take action regarding legislative proposals that affect ESD operations.

No actual changes from legislation will occur until next year.

14. Discuss and take action on issues with sales tax collection.

Report for June, 2019 presented. No action taken.

15. Set date of next meeting and adjourn.

Next meeting will be July 16, 2019, at 6:00 p.m. Adjournment at 7:02 p.m.

Respectfully submitted,

Robyn Richter, Secretary
Burnet County ESD No. 6