

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Minutes of Regular Meeting for June 16, 2020

1. Call to order and establish quorum:

The meeting was called to order at 6:01 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., J. Don McAlpin, and Robyn Richter were present.

2. Recognition of citizens:

Cecilia Phillips (MVAVFD)

3. Citizen Comments:

None

4. Reading of Minutes:

Minutes from the regular meeting on May 19, 2020, were reviewed and approved by consent.

5. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Tax collection activity reports for May 1 through May 31, 2020.
 - 2021 Budget and allocation estimate i/a/o \$5,126.38.
- First United Bank statements for
 - Business Free Checking reflecting balance of \$30,153.41 as of May 31, 2020.
 - Business Money Market account reflecting balance of \$839,172.43 as of May 20, 2020.
 - Automatic renewal notice for CD i/a/o \$516,129.61 maturing 6/18/20 with new maturity date of 8/18/21; interest rate to be determined at renewal.
- Comptroller of Public Accounts:
 - June 2020 SUT Summary in net amount of \$34,983.53.
 - Quarterly report for period ending 12/31/2019 of SUT paid, delinquent, contested.
- VFIS
 - Certificate of liability Insurance on 2 brush trucks and pumper i/a/o \$1,000,000.00 with \$1,000.00 deductible.
 - Renewal Notice of Property and Casualty Insurance, effective 7/1/2020, expiring 7/1/2020.
- Invoices:
 - HS Creative i/a/o \$1,500.00 for website updates and set up future document system.
 - HdL Companies i/a/o \$4,082.00 for 3rd quarter retainer and commissions on found and collection SUT.
 - VFIS i/a/o \$5,929.00 for property/ casualty insurance.

6. Treasurer's Report:

Treasurer Holloway presented the following financials:

- Profit & Loss/ Budget vs Actual: \$14,817.22 under budget of \$264,605.00.
- Balance Sheet/ Previous Year Comparison: \$2,274,491.55 as of June 15, 2020; \$1,995,898.24 as of June 15, 2019.
- Pledge sheet for confirmation of collateral provided from First United Bank.
- Checks to approve:
 - MFAVFD third quarter reimbursement i/a/o \$49,341.42.
 - VFIS for one year commercial policy i/a/o \$5,929.00.
 - HdL payment i/a/o \$4,082.00 (months of March through August).
 - Commissioner McAlpin moved for payment of the checks; all voted in favor.
- Treasurer's report accepted by consent.

7. Report from Marble Falls Area VFD.

- Run report/ Response time for May 2020 presented.
- May financials presented.
- Budget for FY 2020/2021 needed by next ESD regular meeting.

8. Discuss and take action standards of social media usage by contractors and by Board members.

Issue has been dealt with by MFAVFD and expectations are included on VFD policies.

9. Discuss and take action regarding Cyber-security education.

Board attorney, Ken Campbell, recommends that Board and VFD take the training.

10. Discuss and take action regarding update to website.

Website continues to be updated.

11. Set date of next meeting and adjourn.

Regular meeting set for July 21, 2020, at 6:00 p.m.

Adjournment at 6:25 p.m.

Respectfully submitted,

Robyn Richter, Secretary
Burnet County ESD No. 6

Submitted for approval, regular meeting: July 21, 2020.