

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Minutes of Regular Meeting for April 19, 2022

1. Call to order and establish quorum:

The meeting was called to order at 6:00 p.m. with a quorum present: Commissioners Londa Chandler, Herbert Holloway, Nancy Hansen, J. Don McAlpin, and Robyn Richter were present.

2. Recognition of citizens:

Mike Phillips, Cecilia Phillips, Thomas Jacobs (MVAVFD), Jim Gallagher

3. Citizen Comments:

None

4. Reading of Minutes:

Minutes from the regular meeting of March 15, 2022, were approved by consent.

5. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Tax Collections activity report for collections period 03/01-31/2022
- First United Bank statements for
 - Money Market Account i/a/o \$1,757,264.87, dated 02/22/22 – 03/20/2022
 - Checking Account i/a/o \$30,063.94, dated 03/01/22-03/31/22
- Texas Comptroller of Public Accounts:
 - Special Purpose and Use Tax Allocation Summary for period ending 03/08/22, net \$35,909.48 with \$394.22 from single local use tax and \$4.76 from audit payments AND 04/05/22, net \$37,512.10 with \$405.32 from single local use tax and \$44.71 from audit payments.
- Invoices:
 - Burns Anderson & Jury i/a/o \$622.93

6. Treasurer's Report:

Treasurer Holloway presented the following financials:

- Balance Sheet Prev Year Comparison as of April 18, 2022.
- Profit & Loss Prev Year Comparison October 1, 2021, through April 18, 2022.
- First United Bank Pledge Sheet for Confirmation of Collateral as of 3/31/2022.
- Financials approved after motion by Commissioner McAlpin.

7. Report from Marble Falls Area VFD.

- Activity report for March 2022 presented.
- Brush truck should arrive in June.
- One antenna still to be removed but presents no danger.

8. Discuss and take action regarding request by tax payer for relief in paying interest and penalties.

Commissioner McAlpin made motion to grant relief in payment of interest and penalties to taxpayer for late property tax payment, subject to approval by ESD attorney and with stipulation that such action will be examined in a case-by-case basis with no intent to establish a precedence.

All voted in favor.

9. Discuss and take action regarding property purchase for future facilities.

Kyle Futrell has been engaged as real estate agent to oversee purchase of property as approved in March meeting. Offer of \$330,00.00 with 45-day option has been made. Seller has not yet responded to offer. Funds to pay earnest money and option will come from draft from Money Market account. Search for property on RR 1431 will continue.

10. Discuss and take action regarding use of Dropbox as repository of ESD No. 6 documents.

Commissioner McAlpin made motion to create a standard business account with Dropbox for use by up to seven users and for an annual cost of \$1,300.00. All voted in favor.

11. Discuss and take action regarding items related to strategic planning.

MFAVFD presented a 2022 Business Plan.

Items discussed included Fire Department staffing, with suggestion to increase hourly pay rate.

Health and wellness and education programs will continue.

Replacement of 5552 and purchase of a new tender is being considered for next budget year at approximate cost of \$175,000.00.

Within the next few years, hiring full time firefighters and a full or part time administrator will be considered

Over the next three years expenses are anticipated of at least \$100,00.00 to replace air packs and \$60,000.00 for bunker gear.

Within the next five years it is anticipated that a new brush truck will be needed.

Growth in the service area will be monitored, along with the need for satellite stations.

If new property is obtained, a water storage tank for 20,000 gallons and a new pump will be needed.

The ESD will attempt to keep property tax revenue the same.

12. Discuss and take action updating web site.

Website to be updated by getting all documents available through Dropbox.

13. Discuss and take action regarding issues with sales tax collections.

HdL Companies presented April snapshot.

14. Set date of next meeting and adjourn.

Regular meeting set for May 17, 2022, at 6:00 p.m. Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Robyn Richter, Secretary
Burnet County ESD No. 6

Submitted for approval, regular meeting: May 17, 2022.