

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Minutes of Regular Meeting for July 19, 2018

1. Call to order and establish quorum:

The meeting was called to order at 6:00 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, Jr., and Robyn Richter were present. J. Don McAlpin was absent.

2. Recognition of citizens:

Chuck Dear, Cecilia Phillips, Mike Phillips, Chris Savage, Paula Barr (Sales Tax Assurance)

3. Citizen Comments:

No comments.

4. Reading of Minutes:

Minutes from regular meeting on June 19, 2018, were reviewed and approved.

5. Adjourn from public meeting at 6:03 p.m. and reconvene in closed meeting as per Section 551.071, Texas Government Code, Consultation with Attorney:

Closed meeting attended by Commissioners present at regular meeting, Paula Barr, and ESD attorney, Ken Campbell, by phone.

Closed meeting adjourned at 6:22 p.m.

6. Reconvene open session at 6:25 p.m.

No action taken after closed session.

7. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Monthly collections report and tax collection recap.
 - Letter: re: public hearing on 2019 budget, July 19, 2018 at 6:30 p.m. in office in Burnet.
 - Letter: re: public hearing on July 19, 2018, at 6:30 p.m. on District's Reappraisal Plan for 2019/2020.
- First United Bank: statements for Money Market account reflecting balance of \$567,350.35; Business Free checking reflecting balance of \$65,029.83.
- First Capital Bank statements: Small Business Checking with balance of \$7,666.96; Business MMA with balance of \$99,506.60.
- VFIS: past due reminder for policy; Spring 2018 Newsletter; Certificate of Liability Insurance.
- Texas Comptroller of Public Accounts: SUT allocation of \$18, 900.17
- City of Marble Falls, Planning and Zoning, notice of public hearing on comprehensive rewrite and replacement of the existing Code of Ordinances, Appendix B titled Land Use Regulations.
- Miscellaneous: Ad for check reordering; Ad to list ESD on Yellow Pages; Atlantic Safety Products (given to MFAVFD); Government Capital Inquiry re: future financing needs; SAFE-D 2nd Quarter 2018 Newsletter.

8. Treasurer's Report:

Commissioner Holloway presented the following information:

- Balance Sheet
- Profit/ Loss Budget v. Actual

Commissioner Chandler moved to approval of report; all voted in favor.

Paperwork is still in progress for paying off station debt.

Certified appraisal rolls to be provided by end of July.

9. Report from Marble Falls Area VFD.

- Financial report and call/ response time report given.
- No action taken on addition to building.
- Budget to be submitted to next ESD meeting.

10. Discuss and take action regarding updating ESD No. 6 Policies and Procedures.

- Amendment to Board Policy proposed to create minimum year end reserve of 100% of budget. Motion by Commissioner Holloway; second by Commissioner Chandler; all voted in favor.
- No changes proposed to Records Policy: Commissioner Hansen moved approval as written, second by Commissioner Chandler; all voted in favor.
- No changes proposed to Investment Policy: Commissioner Holloway moved approval as written, second by Commissioner Chandler; all voted in favor.

11. Discuss and take action regarding FY 2018/2019 budget.

No action taken.

12. Discuss and take action regarding expansion of ETJ of City of Marble Falls into ESD service area.

No action taken.

13. Discuss and take action on issues with sales tax collection.

No action taken.

14. Set date of next meeting.

Next regular meeting will be August 21, 2018, at 6:00 p.m.

15. Adjourn meeting.

Meeting adjourned at 7:00 p.m.

Respectfully submitted,

Robyn Richter, Secretary