

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Minutes of Regular Meeting for March 21, 2023

1. Call to order and establish quorum:

The meeting was called to order at 6:00 p.m. with a quorum present: Commissioners Nancy Hansen, Londa Chandler, J. Don McAlpin, and Robyn Richter were present. Commissioner Herbert Holloway arrived at 6:09.

2. Recognition of citizens:

Mitch Geller, Thomas Jacobs, Cecilia Phillips, Michael Phillips, Jim Gallagher; Burnet County Emergency Manager Derek Marchio

3. Introduction and Welcome to Derek Marchio, BCEM:

Mr. Marchio introduced himself.

4. Citizen Comments:

Mr. Gallagher thanked ESD for the job it was doing.

5. Reading of Minutes:

Minutes from the regular meeting of February 21, 2023, were approved by consent.

6. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Tax Collections activity report for collections period 02/01-28/2023.
 - 2023 Letter re: 2023 Budget Amendments: audit amount increase from \$8,000 to \$9,500 due to change in auditor, increase in Furniture/Equipment from \$5,000 to \$80,000 to upgrade all computers and for furniture/equipment for Appraisal Review Board meeting rooms and additional furniture/equipment for the newly acquired building, add a Building Safety Project i/a/o \$12,000 for safer access from existing building to newly acquired building, increase in IT/BIS from \$30,020 to \$45,020 for additional IT/technology support in new building, add a reserve expense i/a/o \$172,287.09 for unexpected costs in remodeling new space.
- First United Bank statements for
 - Money Market Account i/a/o \$1,800,104.40, dated 01/20/23 – 02/21/2023.
 - Checking Account i/a/o \$48,793.87, dated 02/01/23-02/28/2023.
- Texas Comptroller of Public Accounts:
 - SUT Allocation Summary ending 03/07/23 i/a/o \$99,493.46 with \$56,788.06 from audit payments and \$1,206.94 from Single Local Use Tax
- Correspondence from HdL Companies:
 - Email with TCPA form to authorize HdL Companies to obtain SUT information for us.
 - Email re: TCPA rule making activity re: local SUT rule changes/implementation.
- Invoices:
 - HdL Companies Quarterly Retainer (March, April, May) i/a/o \$1,500.00
 - Highland Lakes Newspapers for annual ad re: location of office i/a/o \$52.00.

7. Treasurer's Report:

Treasurer Holloway presented the following financials:

- Profit & Loss Budget vs. Actual October 1, 2022, through September 30, 2023.
- Balance Sheet Prev Year Comparison: as of March 20, 2023.
- Checks to pay:
 - BCAD i/a/o \$4,184.20

- To Gary Slayton remodel #2 i/a/o \$13,997.40
- To Gary Slayton remodel #3 i/a/o \$3,787.00
- To MFAVFD remodel first draw i/a/o \$5,560.94
- To MFAVFD first quarter draw i/a/o \$62,965.35
- To Commissioner Holloway reimburse computer purchase i/a/o \$10,024.77.
- Motion by Commissioner Chandler to approve check payments: all in favor.
- Motion by Commissioner Chandler to accept financial report: all in favor.

8. Report from Marble Falls Area VFD.

- Activity report presented by Mitch Geller for February with 70 calls this month; 153 calls this year.
- Financials as of February 2023 presented by Cecilia Phillips.
- Future needs discussed.

9. Discussion and action regarding renewal of contract between BCESD#6 and MFAVFD.

Commissioner Hansen made motion to renewal existing contract with MFAVFD effective from March 1, 2023 through February 2024.
All voted in favor.

10. Discussion and action regarding remodeling projects in Fire Station.

Remodel is nearly complete.

11. Discussion and action regarding strategic planning meeting between ESD, MFAVFD, City of Marble Falls, and Marble Falls Fire/Rescue.

Michael Phillips will contact City people to arrange a meeting.

12. Discussion of Proposed Annexation of ESD Service Area at US Hwy 281 and State Hwy 71 by City of Marble Falls.

Vote by City Council has been scheduled.

13. Update and action regarding next steps on Fairland Annex (CR 120) property.

Well has been dug to depth of 100 feet; water hit at 30 feet.

Chief Phillips reviewed actions to be taken including arranging for electricity as next step.

East-side neighbor, Mr. Martinez, has requested ESD split costs on building property-line fence.

Commissioner Holloway moved that ESD spend up to \$10,000.00 to build fence; all in favor.

Commissioners voted to authorize Commissioners Hansen and Chandler to sign permits on behalf of BCESD#6. All voted in favor.

14. Discussion and action regarding property purchase in area of FM 1431 East (Smithwick Annex).

No action.

15. Discussion and action regarding potential impact of proposed battery bank being considered for ESD service area.

Information only.

16. Discussion and action regarding issues with sales tax collections.

Collections up due to audit correction for a single entity.

HdL presented invoice.

17. Discussion and action regarding proposed legislation affecting ESDs in Texas.

Commissioner Chandler has contacted Sen. Flores.

18. Set date of next meeting and adjourn.

Regular meeting set for April 18, at 6:00 p.m. Meeting adjourned at 7:13 p.m.

Respectfully submitted,

Robyn Richter, Secretary
Burnet County ESD No. 6

Submitted for approval, regular meeting April 18, 2023.