

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Minutes of Regular Meeting for June 20, 2023

1. Call to order and establish quorum:

The meeting was called to order at 6:02 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, J. Don McAlpin, and Robyn Richter were present.

2. Recognition of citizens:

Mitch Geller, Cecilia Phillips, Michael Phillips, Thomas Jacobs, Jim Gallagher.

3. Citizen Comments:

None

4. Reading of Minutes:

Minutes from the regular meeting of May 16, 2023, had correction to amount in checking account. Approved by consent as corrected.

Minutes from Special Meeting of June 1, 2023, were approved by consent.

5. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Letter: Proposed Budget and Estimated Allocation Fee for 2024 i/a/o \$4,738.20.
 - Tax Collections activity report for collections period 05/01-31/2023.
- First United Bank statements for
 - Money Market Account i/a/o \$1,989,595.76, dated 04/20/23 – 05/21/2023.
 - Checking Account i/a/o \$14,727.53, dated 05/01/23-05/31/23.
- Texas Comptroller of Public Accounts:
 - SUT Allocation Summary Period ending 5/9/23 i/a/o \$95,063.78, \$280.54 audit, \$982.63 Single Local Use Tax.
 - SUT Allocation Summary Period ending 6/6/23 i/a/o \$70,336.14, \$118.93 audit, \$718.26 Single Local Use Tax.
- Invoices
 - \$276.14
 - Dropbox Invoice for annual renewal of 6 licenses i/a/o \$1,080.00 (paid by President's credit card).
 - HdL Companies Quarterly (June, July, August) Invoice i/a/o \$1,500.00.
 - VFIS Invoice i/a/o \$7,069.00 for 7/1/23-06/30/24.
- Miscellaneous:
 - Safety Recall Notice on 2022 F-250 Truck – wiper arm may operate erratically; parts are available and authorized Ford Dealer will replace free of charge.
 - Email from Karen Chandler, Randig Insurance Agency re: information on hydrants, location of closest fire station and public protection class for property at 131 Chimney Cove Dr.
 - VFIS Commercial Policy and Summary of Coverages.

6. Treasurer's Report:

Treasurer Holloway presented the following financials:

- Profit and Loss Budget vs. Actual for October 2022-September 2023.
- Profit and Loss Prev Year Comparison October 1, 2022, through June 18, 2023.
- Balance Sheet Prev Year Comparison: as of June 18, 2023.
- Letter of Collateral by First United Bank through June 14, 2023.
- Commissioner McAlpin moved approval of financials; all in favor.
- Checks to pay:
 - VFIS i/a/o \$7,069.00.
 - MFAVFD i/a/o \$50,430.79.
 - Motion by Commissioner Chandler to approve check payments; all in favor.

7. Report from Marble Falls Area VFD.

- Activity report presented by Mitch Geller for May.
- Financials as of May 2023 presented by Cecilia Phillips.
- Chief Phillips reported that a generator adequate for station needs could be purchased from Trinity Services for a quote of \$106,860.00 to include installation. Commissioner Holloway made motion to purchase the generator from Trinity Services for up to \$110,00.00. All in favor.
- Chief Phillips reported on details of purchasing a tender.

8. Discussion and action regarding Special Meeting for strategic planning held with City Officials.

Meeting was held June 1st, with discussion including planning for future growth in area and continued cooperation.

9. Review and approve as needed improvements for Fairland Annex (CR 120) property.

Discussion regarding purchase of tractor with accessories and trailer for use on the property. Commissioner Chandler moved approval of such purchase for an amount up to \$70,000.00. All in favor.
Discussion also on need for appropriate storage for tractor and accessories with cost of storage to be determined.

10. Discussion and action regarding timeline for budget and tax rate decisions.

MFAVFD to present their budget at July meeting of ESD.
ESD to decide on budget at regular August meeting with tax rate to be determined afterwards.

11. Discussion and action regarding de-annexation of ESD territory to go to the City of Marble Falls.

Commissioner Chandler moved approval of Order No. 2023-06-01, removing territory annexed by the City of Marble Falls, Texas from the territorial limits of Burnet County Emergency Services District No. 6. All in favor.

12. Discussion and action regarding issues with sales tax collections.

Collection amount reported. HdL continues monitoring some of the taxed companies.

13. Discussion and action regarding proposed legislation affecting ESDs in Texas.

SAFE-D to present virtual update on the legislative session on June 26th.

14. Set date of next meeting and adjourn.

Regular meeting set for July 18 at 6:00 p.m. Meeting adjourned at 7:13 p.m.

Respectfully submitted,

Robyn Richter, Secretary
Burnet County ESD No. 6

Submitted for approval, regular meeting July 18, 2023.