

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

**Minutes of Regular Meeting for December 19, 2023**

**1. Call to order and establish quorum:**

The meeting was called to order at 6:02 p.m. with a quorum present: Commissioners Nancy Hansen, Herbert Holloway, Londa Chandler, and Robyn Richter were present. Commissioner J. Don McAlpin was absent.

**2. Recognition of citizens:**

Cecilia Phillips, Jim Gallagher

**3. Citizen Comments:**

None

**4. Reading of Minutes:**

Minutes from the regular meeting of November 21, 2023, were approved by consent.

**5. Discussion of Correspondence:**

- Information from the Burnet County Appraisal District (BCAD) including:
  - Tax Collections activity report for collections period 11/01-30/2023.
- First United Bank statements for
  - Money Market Account i/a/o \$2,005,286.18 dated 10/19 - 11/120/2023.
  - Checking Account i/a/o \$32,859.57, dated 11/01-11/30/2023.
- Texas Comptroller of Public Accounts:
  - Texas CPA December 10, 2023, SUT net collections of \$77,720.09 with \$147.01 from audit payments and \$377.15 from single local use tax.
- Invoices
  - BCAD invoice schedule for 2024 tax collection i/a/o \$1,174.34 quarterly, total of \$4,697.36.
- Miscellaneous:
  - Central Texas Groundwater Conservation District (CTGCD) hearing on mandatory drought water reductions for calendar year 2024.
  - Email from CTGCD advising that the Board voted to impose 15% mandatory reduction for permitted users from the total annual permitted production volume effective 1/1/2024 and ending 12/31/2024 or until terminated.

**6. Treasurer's Report:**

Treasurer Holloway presented the following financials:

- Balance Sheet Prev Year Comparison as of December 18, 2023.
- Profit and Loss Budget vs. Actual October 1 through December 18, 2023.
- First United Bank Confirmation of Collateral through 1/31/2024.
- Commissioner Chandler moved approval of financials; all in favor.
- The following checks were proposed:
  - To MFAVFD i/a/o \$64,706.46 to MFVFD for first quarter payment.
  - To Cedar Park Garage Doors i/a/o \$9,156.00 for overhead door.
  - To BCAD i/a/o \$4,697.36 for annual payment.
  - Commissioner Chandler made motion for payment of checks; all in favor.

**7. Report from Marble Falls Area VFD.**

- Activity report presented. VFD has hit 1,000 runs for the year.
- Financials as of November 2023 presented.
- Mr. Gallagher presented explanation of commemorative fire bell on display at department.

**8. Review and approve as needed improvements for Fairland Annex (CR 120) property.**

Nothing to report.

**9. Discussion and action regarding issues with sales tax collections.**

Collection amount reported to be \$77,720.00 income for November.

Refund of \$1,684.46 retainer.

\$15,000.00 credit for overpayment.

There is questionable status regarding two tax payments.

**10. Set date of next meeting and adjourn.**

Regular meeting set for January 16, 2024, at 6:00 p.m. Meeting adjourned at 6:55 p.m.

Respectfully submitted,

Robyn Richter, Secretary  
Burnet County ESD No. 6

*Submitted for approval, regular meeting January 16, 2024.*