

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Minutes of Regular Meeting for March 19, 2024

1. Call to order and establish quorum:

The meeting was called to order at 6:05 p.m. with a quorum present: Commissioners Nancy Hansen, Herbert Holloway, Londa Chandler, J. Don McAlpin, and Robyn Richter were present.

2. Recognition of citizens:

Cecilia Phillips, Mitch Geller, Michael Phillips, Thomas Jacobs

3. Citizen Comments:

No comments

4. Reading of Minutes:

Minutes from the regular meeting of February 20, 2024, were approved by consent.

5. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Tax Collections activity report for collections period 02/01-29/2024.
 - Letter from BCAD re: audit S. Nol Snedeker II CPA auditing BCAD Financial Statements, request reply.
- First United Bank statements for
 - Money Market Account i/a/o \$2,234,223.49 dated 1/23-02/19/2024.
 - Checking Account i/a/o \$44,691.75, dated 02/01-02/29/2024.
 - 1099-INT Tax Form showing 2023 interest income of \$11,831.52, \$2,248.05, and \$12,338.64.
- Texas Comptroller of Public Accounts:
 - Texas CPA March 8, 2024, SUT net collections of \$42,998.34 with \$278.04 from audit payments and \$489.87 from single local use tax.
- Invoices
 - HdL invoice i/a/o \$1,315.54 for March/April/May Quarter with credit for past collections.
 - Highland Lakes Newspapers i/a/o \$52.00 for annual ESD location ad: past due notice.
- Miscellaneous:
 - Letter to Glenn Hager, Texas Comptroller of Public Accounts, authorization to HdL Companies to receive SUT information for BC ESD No. 6.
 - Email from Amy Flanigan updated Board re: collections activity for past quarter.

6. Treasurer's Report:

Treasurer Holloway presented the following financials:

- Balance Sheet Prev Year Comparison as of March 17, 2024.
- Profit & Loss Prev Year Comparison through March 17, 2024.
- Profit & Loss Budget vs. Actual October 2023 through September 2024.
- FirstUnited Collateral Pledge as of 2/29/2024, expiring 4/24/2024.
- Commissioner Chandler moved approval of financials; all in favor.
- Check to P.E.C. i/a/o \$16,521.98 for electrical work. Approval moved by Commissioner Chandler; all in favor.
- Check i/a/o \$73,570.82 to MFAVFD for second quarter reimbursement; approval moved by Commissioner McAlpin; all in favor.

7. Report from Marble Falls Area VFD.

- Activity report presented. Average response time at 12 minutes. Routine month.
- Financials as of February 2024 presented: Profit & Loss and Balance Sheet.
- Update on Eclipse response plans.
- Chief Phillips reported that he has five bids from five companies for new Tender with delivery time between 16 – 19 months.

- Deep South bid recommended at price of \$564,250.00 with completion at 19 months. \$25,000.00 recommended for added improvements. Once a contract is accepted, the price will not increase.
- Commissioner McAlpin moved that the contract with Deep South be made for purchase of Tender with maximum price of \$600,000.00. All in favor.
- Generator installation is complete.
- Fire hose has been tested with 8 new pieces needed.
- Expense to come for a truck repair.
- Physicals scheduled for May.
- SFFA representative came to pancake breakfast; was impressed by VFD.

8. Discuss and action regarding landscape modifications at Main Station..

Part I would be \$8,700.00 for work on alley to side.

Part II would be for improvements in front i/a/o \$5,600.00; postponed due to City doing street work.

Commissioner McAlpin moved approval of \$8,700.00 for Part I work. All in favor.

Work contract will go to Tony Sanchez.

9. Review and action regarding approval of ESD contract with MFAVFD.

Discussed with no action taken.

10. Discussion and action regarding requested annexation of ESD territory by City of Marble Falls.

City has voted to annex 23.97 acres in southern part of ESD district. The ESD has no debt for that area.

11. Review and approve as needed improvements for Fairland Annex (CR 120) property.

PEC agreement has been signed and notarized. Payment to PEC i/a/o \$16,521.98 has been previously approved.

Reed Electric gave quote of \$13,408.94 to install meter which will be capable of handling 600 amps.

Commissioner Chandler moved approval of payment up to \$15,000.00 to Reed Electric. All in favor.

Station building (60' X 70') and well house are next on projects.

12. Discussion of future property acquisition.

No property discussed.

13. Discussion and action regarding issues with sales tax collections.

Update provided.

14. Set date of next meeting and adjourn.

Regular meeting set for April 16, 2024, at 6:00 p.m. Meeting adjourned at 7:17 p.m.

Respectfully submitted,

Robyn Richter, Secretary
Burnet County ESD No. 6

Approved at regular meeting April 16, 2024.