

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Minutes of Regular Meeting for May 21, 2024

1. Call to order and establish quorum:

The meeting was called to order at 6:02 p.m. with a quorum present: Commissioners Nancy Hansen, Herbert Holloway, and Robyn Richter were present. Commissioners Londa Chandler and J. Don McAlpin were absent.

2. Recognition of citizens:

Michael Phillips, Cecilia Phillips, Thomas Jacobs from VFD, and Charity Taber were present.

3. Citizen Comments:

No comments

4. Reading of Minutes:

Minutes from the regular meeting of April 16, 2024, were approved by consent.

5. Review of Audits presented by Charity Taber, CPA, with ORW Certified Public Accountants.:

Ms. Taber stated that the ESD had a clean audit for FY 2022-2023.

She recommended that expenses incurred on behalf of the ESD be paid directly by the ESD and not be paid as reimbursement to the VFD for payment of accounts.

The VFD audit was not yet ready.

6. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Tax Collections activity report for collections period 04/01-310/2024 and 05/01-15/2024.
 - Letter re: 2024 Budget Amendment, adding line-item Building Remodeling with budget of \$391,229.99.
 - Letter re: Preliminary estimated taxable values i/a/o \$718,592,116.00.
- First United Bank statements for
 - Money Market Account i/a/o \$2,112,035.34 dated 3/19-04/21/2024.
 - Checking Account i/a/o \$240,364.98, dated 04/01-04/30/2024.
- Texas Comptroller of Public Accounts:
 - Texas CPA 4/12/2024 SUT net collections of \$74,500.02 with \$334.99 from audit payments and \$833.62 from single local tax.
 - Texas CPA 5/10/2024 SUT net collections of \$58,223.02 with \$316.21 from audit payments and \$623.29 from single tax use.
- City of Marble Falls
 - Ordinance No. 2024-O-04A, annexation of 7.08 acres across from BSW Hospital.
 - Ordinance No. 2024-O-04B, annexation of 0.19 acres near Foxwood Subdivision.
- Invoices:
 - VFIS invoice i/a/o \$390.00 for adding generator at 606 Avenue U fire station and building/real property at 6423 CR120.
 - Burns Anderson Jury & Brenner 4/10/2024 i/a/o \$250.00 and 5/7/2024 i/a/o \$125.00.
 - Dropbox i/a/o \$1,080.00 due 6/11/2024 for 6 licenses, set up on BCESD No.6 debit card.
- Miscellaneous:
 - VFIS- endorsement for adding generator at 606 Avenue U fire station and building/real property at 6423 CR120.
 - Central Texas Regional Mobility Authority: toll bill i/a/o \$16.67 (\$15.00 fee).
 - Email from Central Texas Groundwater Conservation District confirming need to file required well report with pump information, even if no pump installed, and email returning report for 2023-2024 showing no water usage and no pump installed.
 - HdL Companies: notification that Texas Comptroller's public hearing on May 9, 2024, related to the proposed readoption of Rule 3.334, governing sourcing of local sales and use tax, pending litigation. Update will follow.

- Notice from Construction Notice Department on behalf of Hajoca Corporate dba Moore Supply Co. re: work on gas line for the generator. Discussed with Chief Phillips to resolve and sent to attorney.
- Email thread between Charity Taber at ORW CPA, Treasurer and President re: 2023 audit.

7. Treasurer's Report:

Treasurer Holloway presented the following financials:

- Balance Sheet Prev Year Comparison as of May 15, 2024.
- Profit & Loss Budget vs. Actual October 2023 through September 2024.
- FirstUnited Collateral Pledge expiring 8/7/2024., i/a/o \$3,000,000.00.
- Check #2184 i/a/o \$13,408.94 to Reid Electric for Fairland Annex.
 - Commissioner Richter moved approval of check payment; all in favor.
- Commissioner Richter moved approval of financials; all in favor.

8. Report from Marble Falls Area VFD.

- Michael Phillips presented the monthly run report. 73 calls for month.
 - 327 calls from January through April.
- Financials presented by Cecilia Phillips.
 - Commissioners requested that financial reports include both year to date and monthly.
- Landscape work as contracted is completed and paid. It may be necessary for additional concrete work around the generator.
- Chief Phillips reported that the VFD has purchased a HAAS system designed to alert surrounding traffic of emergency vehicles responding with lights and siren.
- Hail damage to Chief's vehicle requires hood replacement, repainting, and repair to light bar.
- Hail damage to building will require complete roof replacement, and repair/replacement to bay doors and several side walls.
- Ten firefighters have had physicals offered by VFD through Frontline.

9. Review and action regarding approval of ESD contract with MFAVFD.

Contract has been signed by both parties; runs from April 1st for one year through March 31st.

10. Discussion and action regarding requested annexation of ESD territory by City of Marble Falls.

ESD waiting to receive notice of the City de-annexation ordinance.

11. Review and approve as needed improvements for Fairland Annex (CR 120) property.

PEC still needs to begin its work on the property.
 Need payment to electrician for electrical work.
 Tony (Roberto) Sanchez to build slab for well house.
 Need to check with Mike Becker with Apex regarding well work.

12. Review and update ESD policies and procedures.

Investment report to be given at June meeting.
 Document retention policy to be updated.

13. Discussion and action regarding issues with sales tax collections.

\$58,223.02 collected for April.

14. Set date of next meeting and adjourn.

Regular meeting set for June 18, 2024, at 6:00 p.m. Meeting adjourned at 7:44 p.m.

Respectfully submitted,

Robyn Richter, Secretary
 Burnet County ESD No. 6.

Approved at regular meeting June 18, 2024.