

## **BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

### **Minutes of Regular Meeting for June 18, 2024 (corrected)**

#### **1. Call to order and establish quorum:**

The meeting was called to order at 6:04 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, J. Don McAlpin, and Robyn Richter were present.

#### **2. Recognition of citizens:**

Michael Phillips, Cecilia Phillips, Thomas Jacobs, Mitch Gellar from VFD, and Charity Taber were present.

#### **3. Citizen Comments:**

No comments

#### **9. Presentation of MFAVFD audit by Charity Taber, CPA, with ORW Certified Public Accountants:**

Audit of VFD was a clean opinion. Noted that most newer assets owned by ESD. Commissioner Chandler moved acceptance of audit. All in favor.

#### **4. Reading of Minutes:**

Minutes from the regular meeting of May 21, 2024, were approved by consent.

#### **5. Discussion of Correspondence:**

- Information from the Burnet County Appraisal District (BCAD) including:
  - Tax Collections activity report for collections period 05/16-31/2024.
  - Letter re: Proposed 2025 Budget with BCESD No. 6's allocation estimated to be \$5,021.71.
- First United Bank statements for
  - Money Market Account i/a/o \$2,173,317.09 dated 04/22-05/20/2024.
  - Checking Account i/a/o \$226,566.04 dated 05/01-06/02/2024.
- Texas Comptroller of Public Accounts:
  - Notice of quarterly Paid/Delinquent Report available online.
- Invoices:
  - Dropbox i/a/o \$1,080.00 for 6 licenses, paid by BCESD No.6 debit card.
  - HdL Companies June/July/August quarterly invoice i/a/o \$1,500.00.
- Miscellaneous:
  - VFIS: check i/a/o \$70,179.98 for hail damage reimbursement.
  - Central Texas Regional Mobility Authority: toll bill i/a/o \$2.67: will not pay as emergency service vehicles are not charged a toll fee. Documentation sent in June 2024.
  - Email from Central Texas Groundwater Conservation District notifying ESD of new Drought Stage 3 conditions.
  - Ford: safety recall on front wiper arm replacement.
  - VFIS Spring/Summer 2024 Newsletter.

#### **6. Treasurer's Report:**

Treasurer Holloway presented the following financials:

- Balance Sheet Prev Year Comparison as of June 16, 2024.
- Profit & Loss June 1-16, 2024
- Profit & Loss Budget vs. Actual October 2023 through June 16, 2024.
- FirstUnited Collateral Pledge expiring 8/7/2024., i/a/o \$3,000,000.00.
- Check #2186 i/a/o \$62,848.31 to MFAVFD.
  - Commissioner Chandler moved approval of check payment; all in favor.
- Commissioner Chandler moved approval of financials; all in favor.
- Investment Report (Schedule of Temporary Investments: January 1 to May 31, 2024) presented by Commissioner Holloway.
- Motion by Commissioner Holloway to move \$1,000,000.00 from Money Market Account to 7-month CD at FirstUnited Bank that should pay over 5% interest. Commissioner McAlpin abstained. All others in favor.

- Commissioner McAlpin moved to accept Investment Report. All in favor.

**7. Discuss and Action on Preliminary Budget Process.**

VFD should have draft budget by next regular ESD meeting.

**8. Report from Marble Falls Area VFD.**

- Mitch Gellar presented the monthly run report. Average response times at 11 minutes.
- Financials presented by Cecilia Phillips.
- Chief Phillips presented invoice from Pinnacle Water Tanks i/a/o \$47,116.00 and to Robert Sanchez for concrete slab for Fairland water tanks i/a/o \$37,587.00 and a concrete pad at Main Station i/a/o \$2,300.00.
  - Commissioner Chandler moved to pay invoices. All in favor.
- Commissioner Holloway moved to purchase 2024 Ford Truck chassis i/a/o \$72,650.37. All in favor.
- ISO rating for Meadowlakes was increased. VFD will ask Meadowlakes for contract increase.

**9. Completed: see above.**

**10. Review and update ESD policies and procedures.**

Policies regarding records management, carrying of weapons (No. 24-06-03), and use of facilities by the public (No. 24-06-04) were reviewed and approved.

Discussion of other policies and procedures postponed.

**11. Review and action regarding ESD website..**

Action postponed.

**12. Discussion and action regarding requested de-annexation of ESD territory to City of Marble Falls.**

To insert language proposed by lawyer.

Commissioner McAlpin moved approval; all in favor.

**13. Review and approve as needed improvements for Fairland Annex (CR 120) property.**

PEC still needs to begin its work on the property.

Further discussion postponed.

**14. Discussion and action regarding issues with sales tax collections.**

\$83,907.00 collected for May.

**15. Set date of next meeting and adjourn.**

Regular meeting set for July 16, 2024, at 6:00 p.m. Meeting adjourned at 7:36 p.m.

Respectfully submitted,

Robyn Richter, Secretary  
Burnet County ESD No. 6.

*Approved at regular meeting July 16, 2024.*