

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6

Minutes of Regular Meeting for January 21, 2025

1. Call to order and establish quorum:

The meeting was called to order at 6:07 p.m. with a quorum present: Commissioners Nancy Hansen, J. Don McAlpin and Robyn Richter were present. Commissioners Londa Chandler and Herbert Holloway were absent.

2. Recognition of citizens:

Cecilia Phillips, Michael Phillips, Mitch Gellar, and Jim Gallagher from VFD were present.

3. Citizen Comments:

Jim Gallagher expressed his appreciation for the work of the ESD board.

4. Reading of Minutes:

Minutes from the regular meeting of December 17, 2024, were approved by consent with corrections.

5. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Tax Collections activity report for collections period 12/01-12/31/2024.
 - Letter from BCAD re: BC ESD No.6's annexation/de-annexation of property within service area. Notice to be filed by 3/15/25.
- FirstUnited Bank statements for
 - Money Market Account i/a/o \$1,462,100.32 dated 11/19/2024-12/18/2024.
 - Checking Account i/a/o \$18,009.82 dated 12/02-12/31/2024.
 - Automatic Renewal Notice for CD i/a/o \$1,029,325.28, renewing 1/20/2025, maturing 07/20/25, interest rate at renewal to be determined.
- Texas Comptroller of Public Accounts:
 - SUT Allocation Summary 12/10/2024 i/a/o \$70,629.15 with \$301.10 from gross collections of audit payments and \$795.49 from single local use tax.
 - SUT Allocation Summary 01/10/2025 i/a/o \$70,151.64 with \$277.14 from gross collections of audit payments and of \$908.21 from single local use tax.
- Invoices:
 - USPS Annual P.O. Box rental i/a/o \$216.00, paid by President with debit card.
- Miscellaneous
 - Central Texas Groundwater Conservation District notification, both email and hard copy, of mandatory 15% reduction of total annual permitted production volume for 2025.
 - SAFE-D reminder of Conference from 2/5-8/2025.
 - SAFE-D reminder of Third Tuesday 1/21 for Legislative Session update and later weather cancellation.
 - HdL Companies December 2024 Forecast for 2025.
 - HdL Companies letter from Paula Barr announcing her retirement with Amy Flanigan continuing as our contact.

6. Election of Officers for 2025:

Commissioners Londa Chandler and J. Don McAlpin have been reappointed as commissioners with two-year terms.

Commissioner Hansen moved that current officers be re-elected for the same positions: Hansen as President, McAlpin as Vice-President, Holloway as Treasurer, Chandler as Assistant Treasurer, Richter as Secretary. Commissioner Richter seconded motion. All voted in favor.

7. Treasurer's Report:

Chief Phillips presented the Treasurer's report in the absence of Commissioner Holloway:

- Balance sheet Prev Year Comparison
- Profit & Loss Budget v Actual
- Profit & Loss Prev Year Comparison

- FirstUnited Pledge Sheet Confirmation of Collateral through 02/05/2025 for \$3,000,000.00
 - Need to add \$90,000.00 to budget to cover upgrade to new brush truck
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- Quote for fence should be revised to \$85/square foot to total of \$28,000. Estimate that was previously approved was incorrect.
- Commissioner McAlpin moved approval of financials; all in favor.
- Check presented for payment:
 - MFAVFD check (#2220) i/a/o \$2,648.00 for heat/AC replacement
 - Commissioner McAlpin moved approval of check; all in favor.

8. Report from Marble Falls Area VFD.

- Financial report given. Request to change format of reports.
- Run report given. 996 calls for year. Two-thirds of calls medical; 15% for fire response; 10% for other.
 - ESD Zones: Meadowlakes and Wilderness Cove removed from Zone A.
 - Lift Assist will be classified as a separate type of call
- Chief Phillips reported that there is a mandate to upgrade equipment to a standard not yet available in the marketplace.
- Chief Phillips will notify VFIS of the apparatus dispatched for mutual aid to California fires.
- Commissioner Chandler will look into prospective legislation affecting ESDs and Fire Departments.

9. Review and approve as needed improvements for Fairland Annex (CR 120) property.

- Commissioner McAlpin made motion to pay \$28,000 as the corrected amount for fence construction. All in favor.
- Chief Phillips is working on drawings for buildings.

10. Discussion and action regarding issues with sales tax collections.

Monthly collection was \$70,150.00.

11. Set date of next meeting and adjourn.

Regular meeting set for February 18, 2025, at 6:00 p.m. Meeting adjourned at 7:20 p.m.

Respectfully submitted,

Robyn Richter

Robyn Richter, Secretary
Burnet County ESD No. 6.

Approved at regular meeting January 21, 2025. Resubmitted October 21, 2025.