

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6
Minutes of Regular Meeting for May 20, 2025

1. Call to order and establish quorum:

The meeting was called to order at 6:05 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, J. Don McAlpin, and Robyn Richter were present.

2. Recognition of citizens:

Cecilia Phillips, Michael Phillips, Thomas Jacobs from VFD were present. Charity Taber was an invited guest.

3. Citizen Comments:

None

4. Reading of Minutes:

Minutes from the regular meeting of April 15, 2025 were approved by consent.

5. Presentation of Audits by Charity Taber, CPA, on behalf of ORW, LLP.

- Audit for BC ESD#6 for FY 2023-2024 provided with a clean opinion.
- Audit for MFAVFD for FY 2023-2024 provided with a clean opinion.

6. Discussion of Correspondence:

- Information from the Burnet County Appraisal District (BCAD) including:
 - Tax Collections activity report for collections period 04/01-30/2025
 - 2025 Preliminary Estimated Taxable Value i/a/o \$769,590,464.00
- FirstUnited Bank statements for
 - Money Market Account i/a/o \$1,778,123.63 dated 03/19/2025 – 04/20/2025.
 - Checking Account i/a/o \$132,146.58 dated 04/01/2025 – 04/30/2025.
- Texas Comptroller of Public Accounts:
 - Summary of Special Purpose District SUT Allocations for period ending 04/11/2025 with gross collections i/a/o \$49,720.32 and net payment i/a/o \$48,842.09 (less 2% state service fee and net retained amount) with gross collections from audit payments i/a/o \$1,865.03 and from single local use i/a/o \$570.80
 - Summary of Special Purpose District SUT Allocations for period ending 05/08/25 with gross collections i/a/o \$72,837.32 and net payment i/a/o \$70,927.46 (less 2% state service fee and net retained amount) with gross collections from audit payments i/a/o \$1,399.63 and from single local use i/a/o \$956.42.
- Invoices:
 - Apex Drilling i/a/o \$389.00 for work/materials at Fairland Annex, 6423 CR120.
- Miscellaneous
 - VFIS – certified letter re: Notice of Policy Conditional Renewal, - VFIS is agreeable to renewing our policy, subject to implementing a 5% wind/hail deductible due to loss severity and exposure to catastrophic losses. (Per Commissioner Holloway, items added to insurance.)
 - License renewal for Ferrari renewal.
 - Notice from Dropbox re: auto renewal.
 - Notice from SAFE-D re: 2025 on-demand training schedule and 3rd Tuesday meetings at Capitol.
 - Email from Office Depot with our Tax-Exempt number.

7. Treasurer's Report:

- Balance sheet Prev Year Comparison as of May 18, 2025.
- Profit & Loss Budget vs Actual
- Profit & Loss Prev Year Comparison through May 18, 2025.
- Pledge Sheet for Confirmation of Collateral through May 7, 2025.
- Commissioner Chandler moved approval of financials; all in favor.

8. Report from Marble Falls Area VFD.

- Financial report given. Deployment reimbursement request has been filed and approved; awaiting payment.
- Call report given.
- All garage doors have been repaired and paid for.
 - VFIS requested to approve adjustment to repair evaluation.
 - Chief Phillips to check if upgrade to doors has been approved.
- There have been 4 deployments.
- Tender will be completed in July. Payment i/a/o \$587,252.00 in August.
- F550 Chassis for brush truck available in Iowa. Commissioner Chandler moved that a payment of up to \$80,000.00 be used to equip and purchase. All in favor.
- Grant from Texas Forest Service received i/a/o \$25,000.00 to be used to replace structure gear.

9. Review and approve as needed improvements for Fairland Annex (CR 120) property.

- Water well, electric, and pumps are working; one part still to be completed.
- Burnet County Groundwater Commission has approved water usage plan.
- Final fence plan: \$25,500.00 to be paid to Rough Country Clearing with initial deposit of \$9,500.00 for materials. A four-rail pipe entrance will be constructed.
 - Commissioner Chandler removed approval of contract to include payment of deposit. All voted in favor.

10. Discussion and action regarding creation of a fire code.

No action taken.

11. Discussion and action regarding incorporating previously approved guidelines regarding monetary amount used in the depreciation schedule into ESD policy.

Commissioner McAlpin moved changing the previous amount of \$2,500.00 to \$5,000.00. All in favor.

12. Discussion and action regarding state legislative actions impacting ESDs.

Nothing to report.

13. Discussion and action regarding storing ESD documents and hiring individual to maintain filing.

Filing cabinet to be delivered by June 23.

Recommendation by Commissioner Richter to hire Marilyn McClain to organize ESD documents at pay rate of \$20.00/hour. Ms. McClain's work to be supervised by Commissioner Richter with payment to be handled by the VFD under IRS form 1099.

Commissioner McAlpin moved to hire Ms. McClain to a maximum payment of \$1,000.00. All in favor.

14. Discussion and action regarding hosting a public outreach event.

No action taken.

15. Discussion and action regarding issues with sales tax collections.

Sales tax of \$70,927.00 collected.

16. Set date of next meeting and adjourn.

Regular meeting set for June 17, 2025, at 6:00 p.m. Meeting adjourned at 7:37 p.m.

Robyn Richter
Respectfully submitted,

Robyn Richter, Secretary
Burnet County ESD No. 6.

Approved at regular meeting June 17, 2025.