

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**  
**Minutes of Regular Meeting for August 19, 2025**

**1. Call to order and establish quorum:**

The meeting was called to order at 6:01 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, J. Don McAlpin, and Robyn Richter were present.

**2. Recognition of citizens:**

Thomas Jacobs, Katie Baker, Cecilia Phillips, Alex Dunavant, Chris Kelley, Bobbie Amick were present.

**3. Citizen Comments:**

None

**4. Reading of minutes:**

Minutes from meetings on June 17, 2025, and from July 15, 2025, were approved by consent.

**5. Discussion of Correspondence:**

Addendum attached at end of minutes

**6. Treasurer's Report: (occurred after VFD report)**

- Financial report by Commissioner Holloway:
  - Balance Sheet Previous Year Comparison as of August 17, 2025
  - Profit Loss Prev Year Comparison: FY through August 17, 2025
  - Profit & Loss Budget vs. Actual
  - First United Pledge Sheet for confirmation of collateral issued July 30, 2025.
- Commissioner McAlpin moved acceptance of financials; all in favor.
- Checks to be approved:
  - To Roberto Sanchez for remainder of contract for work at Phillips Station i/a/o \$93,790 for total payment of \$173,790.
  - To Thomas Jacobs i/a/o \$2,578.42 to reimburse for loss of personal equipment lost during rescue operations.
  - To VFD i/a/o \$2,398.06 for shed for Phillips Station.
  - To Rough Country i/a/o \$4,250.00 for gate at Phillips Station.
  - To Rough Country i/a/o \$16,000.00 for remainder of fence work.
  - To Fire Penny Firefighter for skid unit i/a/o \$32,929.40.
- Commissioner McAlpin moved approval of paying checks; all in favor.
- Loss of Command Jeep valued at \$34,000.00 for contents and at \$110,000.00 for chassis.

**7. Report from Marble Falls Area VFD.**

- Chris Kelley provided run report for May, June, and July.
- Cecilia Phillips provided Profit and Loss as of August 18, 2025, Budget vs. Actual, and balance sheet as of 8/16/2025.
- Current VFD Officers: Captain: Cole Davis; President: Katie Baker; Vice President: Chris Louviere; Secretary: Chris Kelley; Interim Chief: Thomas Jacobs.

**8. Discuss and take action regarding donation of command vehicle by HC ESD #47.**

Harris County ESD #47 will donate its retiring command vehicle once their new vehicle is received. Commissioner Holloway will coordinate transfer with ESD #47.

**9. Discuss and approve budget for FY 2025-2026 and set timeline for final vote on tax rate.**

MFVFD has submitted their budget for upcoming year.

Included in ESD budget is increase to pay rate of \$20.00 per hour from current rate of \$18.00 per hour.

Motion to adopt budget as discussed for FY 2025-2026 made by Commissioner Chandler with second by Commissioner McAlpin. All voted in favor.

Motion to propose a de minimis tax rate of \$0.1000 per \$100 for FY 2025 made by Commissioner McAlpin with second by Commissioner Holloway. All voted in favor. Final vote to adopt a tax rate will be at regular meeting on September 16 with meeting notice to be published.

**10. Review and approve as needed improvements for Fairland Annex (CR 120) property.**

- Discussion of wellhead cover for pump and a shed for the well.

**11. Discussion and action regarding legislation impacting ESDs.**

Agenda must be posted three business days before the scheduled meeting.

**12. Discussion and action regarding sales tax.**

\$54,700.00 received from Sales Tax for period ending 08/05/25.

**13. Set date of next meeting and adjourn.**

Regular meeting set for September 16, 2025, at 6:00 p.m.

Meeting adjourned at 7:51 p.m.

Respectfully submitted,

*Robyn Richter*

Robyn Richter, Secretary  
Burnet County ESD No. 6.

*Approved with corrections at regular meeting September 16, 2025.*