

## **BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

### **Minutes of Regular Meeting for October 21, 2025**

#### **1. Call to order and establish quorum:**

The meeting was called to order at 6:00 p.m. with a quorum present: Commissioners Londa Chandler, Nancy Hansen, Herbert Holloway, and Robyn Richter were present. Commissioner J. Don McAlpin was absent.

#### **2. Recognition of citizens:**

Thomas Jacobs, Katie Baker, Cecilia Phillips, Chris Louviere (VFD) were present.

#### **3. Citizen Comments:**

None

#### **4. Reading of minutes:**

Minutes from regular meetings on January 21, 2025, September 16, 2025, and for special meeting on October 14, 2025, were approved by consent.

#### **5. Discussion of Correspondence:**

Correspondence reviewed. Addendum attached at end of minutes

#### **6. Treasurer's Report:**

- Financial report by Commissioner Holloway:
  - Profit & Loss Budget vs. Actual, final for FY 2024.
  - Balance Sheet as of October 19, 2025.
  - Profit & Loss October 1-19, 2025.
  - Commissioner Chandler moved acceptance of financials; all in favor.
- Checks to be approved:
  - To SAFE-D i/a/o \$2,500.00 for membership.
  - To Roberto Sanchez i/a/o \$2,210.00 (#2249) for bollards and work on water tanks.
  - Commissioner Chandler moved approval of paying checks; all in favor.
- Commissioner Holloway reported on meeting he had with representative from U.S. Trinity and with BC Commissioner Collier, Pct. 3, regarding providing fire department coverage for proposed land development on RR 1431 East.
- Commissioner Holloway reported that VFIS is making payment for contents of chief's vehicle i/a/o \$34,892.00.

#### **7. Report from Marble Falls Area VFD.**

- Monthly activity report and financial reports provided for September.
- Cole Davis and Thomas Jacobs made presentation requesting installation of fans to help maintain temperature control in the bay area of the Main Station. Commissioner Chandler made motion to pay up to \$17,000.00 for purchase and installation of fans; all voted in favor.
- Derrick Curtis has been hired as Head of Department by the VFD with November 3 as start date. Paperwork has been submitted.
- 5551 Brush Truck and Tender need radios; equipment for Tender to be purchased.
- The donated Tahoe to be detailed and handheld radio to be purchased.
- Jacobs reported that all shifts have been covered.
- Records required by FIDO and TCFP are being updated.

#### **8. Review and approve as needed improvements for Phillips Station (CR 120) property.**

- Bids received for building work. Recommended approval for
  - Roberto Sanchez for concrete foundation i/a/o \$83,000.00
  - Premier Contracting Services to provide building and doors i/a/o \$260,000.00
  - Doors provided by Fix Door i/a/o \$83,000.00
  - Commissioner Chandler made motion to go with these three contractors. All in favor.

**9. Discussion and action regarding sales tax.**

Payment of \$49,220.00 received from Sales Tax.

**10. Set date of next meeting and adjourn.**

Regular meeting set for November 18, 2025, at 6:00 p.m.

Meeting adjourned at 7:19 p.m.

Respectfully submitted,

*Robyn Richter*

Robyn Richter, Secretary  
Burnet County ESD No. 6.

*Approved at regular meeting November 18, 2025.*

**Addendum:**

**October 21, 2025 Correspondence**

Burnet County Appraisal District:

Tax Collections activity report for collections period 09/01-30/2025

Bank Statements and Information:

Money Market Account i/a/o \$974,974.18 dated 08/19/2025 – 09/18/2025

Checking Account i/a/o \$650,267.38 dated 09/02/25-09/30/25

FirstUnited CD Renewal i/a/o \$581,547.48, renewal 10/26/25

Texas Comptroller of Public Accounts:

Summary of Special Purpose District SUT Allocations for period ending 10/07/25 with gross collections i/a/o \$50,107.27 and net payment i/a/o \$49,220.85 (less 2% state service fee and net retained amount) with gross collections from audit payments i/a/o \$1,141.29 and from single local use i/a/o \$523.98.

Invoices:

Highland Lakes Newspaper i/a/o 546.00 for tax rate notice

Emails:

Update from HdL on Sales and Use Tax payments

Update from Captain Tom Dillard re: completion of investigation by BCSO and State Fire Marshal's Office in Chief Phillips' vehicle and gear

Miscellaneous:

Emissions warranty coverage notice for Vehicle VIN 1FDUF5HT7NED15456 and possible over payment – gave to VFD to follow up