

## **BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

### **Minutes of Regular Meeting for December 16, 2025**

#### **1. Call to order and establish quorum:**

The meeting was called to order at 6:03 p.m. with a quorum: Commissioners J. Don McAlpin, Londa Chandler, Nancy Hansen, Herbert Holloway, and Robyn Richter were present.

#### **2. Recognition of citizens:**

Cecilia Phillips, Derrick Curtis, Thomas Jacobs, Chris Louviere were present with other members of VFD. Gary Slaton of Slaton Construction was present.

#### **3. Citizen Comments:**

None

#### **4. Reading of minutes:**

Minutes from regular meeting on November 18, 2025, were approved by consent.

#### **5. Discussion of Correspondence:**

Correspondence reviewed. Addendum attached at end of minutes

#### **6. Treasurer's Report:**

- Financial report by Commissioner Holloway:
  - Balance sheet Prev Year Comparison as of December 15, 2025.
  - Profit & Loss Budget vs Actual October 2025.
  - First United pledge sheet for confirmation of collateral through February 4, 2026.
  - The following were submitted for payment:
    - To MFVFD i/a/o \$13,968.79 (#2266) add on to F550 brush truck.
    - To MFVFD i/a/o \$99,802.62 (#2268) first quarter reimbursement.
    - To FixDoor i/a/o \$36,479.00 (#2268) 15% down payment on six bay doors.
    - To Joe Whittenburg i/a/o \$20,250.00 (#2269) bay build labor.
    - To Joe Whittenburg i/a/o \$20,250.00 (#2270) Final draw at completion.
    - To Joe Whittenburg i/a/o \$50,000.00 (#2261, November 1) for materials.
    - To BCAD i/a/o \$12,563.28 (#2263).
    - To Frontline Vehicle i/a/o \$3,350.00 (#2262).
    - To Mr. R. Sanchez i/a/o \$4,500.00 (#2260) and \$41,500.00 (#2265) for completion of concrete slab @Phillips Station
  - Commissioner McAlpin moved acceptance of check payment; all in favor.
- There are non-budgeted items for equipping new tender in amount of approximately \$53,000.00. Commissioner Chandler moved that ESD pay for items up to \$53,000.00. All in favor.
- Clifford Powers service on generator to be paid by VFD.
- Invoice received from Infinity Roofing and Siding stating that bill for repair to roof and areas damaged by hail storm in Spring had not been paid. Records showing transactions were missing. Item was tabled pending further investigation and checking with insurance company.
- Commissioner Chandler moved that Treasurer's Report be accepted. All in favor.
- Commissioner Richter moved that Commissioner Chandler be authorized as temporary signer of checks during the absence of Commissioner Hansen. All in favor.

#### **7. Report from Marble Falls Area VFD.**

- Monthly activity report and financial reports provided for November.
- Officers for coming year are: Katie Baker: President; Chris Louviere: Vice-President; Chris Kelly: Secretary and statistics; Cecilia Phillips: Treasurer; Derrick Curtis: Chief; Thomas Jacobs: Asst. Chief.
  - ESD stated need to include commissioners on Chief selection. Need to check to be sure by-laws match.
  - Commissioner Hansen requested a list of members.
- Report by Gary Slaton regarding upstairs construction plans.

- Commissioner McAlpin moved approval of construction with specific costs to come and with project to begin after first of year. All in favor.
- HoD Derrick Curtis reported that 4 part-time FFs have been hired for a total of 10 part-timers.
  - Annual inspection of equipment coming up.
- Texas EMS Conference honored Michael Phillips during their Hall of Honor ceremony. Kerrville placed a white cross in his honor that has been presented to VFD.

**8. Review and approve as needed improvements for Phillips Station (CR 120) property.**

- Foundation has been poured.
- Bay construction to begin after material arrives.

**9. Discussion and action regarding upcoming developments in service area.**

Nothing further.

**10. Discussion and action regarding sales tax.**

\$71,000.00sSales tax reported for month.

**11. Set date of next meeting and adjourn.**

Regular meeting set for January 20, 2026, at 6:00 p.m.

Respectfully submitted,

*Robyn Richter*

Robyn Richter, Secretary  
Burnet County ESD No. 6.

*Approved at regular meeting January 20, 2026.*

**December 16, 2025 Correspondence**

Burnet County Appraisal District:

Tax Collections activity report for collections period 11/01-30/2025

Bank Statements and Information:

Money Market Account i/a/o \$1,001,252.61 dated 10/21/2025 – 11/18/2025

Checking Account i/a/o \$235,636.83 dated 11/03/25-11/30/25

Texas Comptroller of Public Accounts:

Summary of Special Purpose District SUT Allocations for period ending 12/09/25 with gross collections i/a/o \$72,820.15 and net payment i/a/o \$71,030.05 (less 2% state service fee and net retained amount) with gross collections from audit payments i/a/o \$678.65 and from single local use i/a/o \$904.88.

Certificate of Special Purpose District (SPD) Sales and Use Tax Delinquency notice that TxCPA may ask OAG to file a lawsuit: Kill Cliff Inc., Charlotte, NC for delinquent taxes i/a/o \$3.19 (our share)